Corporate costs Medium Term Revenue Budget

Corporate Costs	Original Budget 2023/24	Original Budget Plus 2022/23 Carry Forwards	Latest Budget 2023/24	Previous Forecast 2023/24	Spend to Date	Latest Forecast 2023/24	Variance @ P10	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£		£	£	£	£	£	£	
Interest Earned	(670,000)	(670,000)	(670,000)	(1,174,191)	(1,069,345)	(1,374,191)	(200,000)	(760,000)	(660,000)	(660,000)	Increased income due to current interest rates
Interest Paid	682,989	682,989	682,989	606,256	93,030	606,256	0	715,606	755,266	741,766	Budget will be spent
Parish Precepts	2,386,783	2,386,783	2,386,783	2,386,783	2,386,783	2,386,783	0	2,434,520	2,483,220	2,483,220	Paid half yearly in April & September
Total Corporate Costs	2,399,772	2,399,772	2,399,772	1,818,848	1,410,468	1,618,848	(200,000)	2,390,126	2,578,486	2,564,986	

Funding the Capital Investment Programme

CAPITAL INVESTMENT PROGRAMME 2023-2027 - FUNDING

		2023/24		2024/25	2025/26	2026/27
Capital Programme	Original Budget	Latest Budget	Outturn Forecast at P10	Forecast	Forecast	Forecast
	£	£	£	£	£	£
Balance Brought Forward						
Govt Grants: Disabled Facility Grants	(1,063,531)	(1,063,531)		(1,179,633)	(1,179,633)	(1,179,633)
Section 106 Contributions	(1,489,612)	(1,489,612)	(1,489,612)	(1,539,656)	(1,539,656)	(1,539,656)
Capital Receipts Reserve	0	0	0	0	0	0
Future Capital Expenditure Reserve	0	0	0	0	0	0
New Homes Bonus Reserve	(222,787)	(222,787)	(222,787)	0	0	0
Total Funding Brought Forward	(2,775,930)	(2,775,930)	(2,833,981)	(2,719,289)	(2,719,289)	(2,719,289)
Generated in the Year						
Govt Grants: Disabled Facility Grants	(586,000)	(723,315)	(723,315)	(586,000)	(586,000)	(586,000)
Section 106 Contributions	0	(265,832)	(265,832)	0	0	0
Capital Receipts Reserve	(1,100,000)	(1,100,000)	(1,100,000)	(1,000,000)	(1.000.000)	(1,000,000)
Future Capital Expenditure Reserve	(,,,	0	0	0	(,===,===,	(, , ,
New Homes Bonus Reserve	(110,247)	(110,247)	(110,247)	(100,025)	(95,000)	(95,000)
Total Generated	(1,796,247)	(2,199,394)	(2,199,394)	(1,686,025)		(1,681,000)
Use of Funding						
Govt Grants: Disabled Facility Grants	586,000	665,264	,	586,000	586,000	586,000
Section 106 Contributions	0	215,788	215,788	0	0	0
CIL Contributions	929,779	929,779	929,779	320,524	0	0
Capital Receipts Reserve	1,100,000	1,100,000	, ,	1,000,000	1,000,000	1,000,000
Local Authority Housing Fund	0	4,491,613	4,491,613	0	0	0
Future Capital Expenditure Reserve	0	0	0	0	0	0
New Homes Bonus Reserve	333,034	333,034	,	100,025	95,000	
Borrowing	1,653,665	12,185,987	11,178,841	3,370,479	1,707,590	, ,
Total Use of Funding	4,602,478	19,921,465	18,914,319	5,377,028	3,388,590	3,437,370
Balance Carried Forward						
Govt Grants: Disabled Facility Grants	(1,063,531)	(1,121,582)	(1,179,633)	(1,179,633)	(1,179,633)	(1,179,633)
Section 106 Contributions	(1,489,612)	(1,539,656)	(1,539,656)	(1,539,656)	(1,539,656)	(1,539,656)
Capital Receipts Reserve	0	0	0	0	0	0
Future Capital Expenditure Reserve	0	0	0	0	0	0
New Homes Bonus Reserve	0	0	0	0	0	0
Total Funding Carried Forward	(2,553,143)	(2,661,238)	(2,719,289)	(2,719,289)	(2,719,289)	(2,719,289)
Total Expenditure Capital Investment Programme	4,602,478	19,921,465	18,914,319	5,377,028	3,388,590	3,437,370

Medium Term Financial Plan 2023-2026

			2023/2024			2024/25	2025/26	2026/27	
Funding	Original	Original Budget plus Carry Forwards	Latest Budget	Previous Forecast	Latest Forecast	Forecast	Forecast	Forecast	
Council Tax Base (No.)	39,545.20	from 2022/23 39,545.20	39.545,20	39,545.20	39,545.20	39,850.80	40,249.30	40,651.80	
Council Tax Base (No.) Council Tax Base Increase (%)	0.00	0.00	0.00	0.00	0.00	0.77	0.99	0.99	
Band D Council Tax (£) Council Tax Increase - TRDC (%)	194.55 0.00	194.55 0.00	194.55 0.00	194.55 0.00	194.55 0.00	200.37 2.99	206.36 2.99	212.53 2.99	
Council Tax increase - TRDC (%)	(7,693,519)	(7,693,519)	(7,693,519)	(7,693,519)	(7,693,519)	(7,984,905)	(8,305,846)	(8,639,727)	
Parish Precepts (£)	(2,386,783)	(2,386,783)	(2,386,783)	(2,386,783)	(2,386,783)	(2,500,591)	(2,500,591)	(2,500,591)	
Total Taxation (£)	(10,080,302)	(10,080,302)	(10,080,302)	(10,080,302)	(10,080,302)	(10,485,496)	(10,806,437)	(11,140,318)	
Business Rates (£)	(2,679,928)	(2,679,928)	(2,679,928)	(2,679,928)	(2,679,928)	(2,818,907)	(2,795,000)	(2,795,000)	
Collection Fund Surplus (£)	(44,341)	(44,341)	(44,341)	(44,341)	(44,341)	84,870	0	0	
New Homes Bonus Grant (£) Government Funding (£)	(18,480) (534,444)	(18,480) (534,444)	(18,480) (534,444)	(18,480) (534,444)	(18,480) (534,444)	(100,025) (589,041)	(95,000) (500,000)	(95,000) (500,000)	
Dividend (£)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	
Total Grant Funding (£) Total Taxation & Grant Funding (£)	(3,327,193) (13,407,495)	(3,327,193) (13,407,495)	(3,327,193) (13,407,495)	(3,327,193) (13,407,495)	(3,327,193) (13,407,495)	(3,473,103) (13,958,598)	(3,440,000) (14,246,437)	(3,440,000) (14,580,318)	
Total Fuxution & Static Fullating (2)	(10,401,400)	(10,401,430)		(10,401,430)	(10,401,400)				
Financial Statement - Summary	Original	Original Budget plus Carry Forwards from 2022/23	2023/2024 Latest Budget	Previous Forecast	Latest Forecast	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast	
	£		£		£	£	£	£	
Committee - Net Cost Of Services General Public Services and Economic Development Climate Change, Leisure and Community Policy and Resources	3,886,824 2,441,726 5,026,223	3,977,542 2,499,295 5,368,708	4,427,694 2,626,707 5,302,950	4,738,537 2,691,247 5,330,120	4,738,537 2,691,247 5,330,120	3,881,763 2,550,998 5,270,374	3,933,362 2,585,829 5,298,108	3,912,237 2,617,006 5,534,447	
Period 10 Variances Sub-Total	0 11,354,773	0 11,845,545	0 12.357.351	12,759,904	376,731 13,136,635	0 11,703,135	11,817,299	12,063,690	
Other	11,004,110	11,040,040	12,001,001	12,700,504	10,100,000	11,700,100	11,011,233	12,000,000	
Parish Precepts Interest Payable & Borrowing costs Interest Received Period 10 Variances	2,386,783 682,989 (670,000)	2,386,783 682,989 (670,000)	2,386,783 682,989 (670,000)	2,386,783 606,256 (1,174,191)	2,386,783 606,256 (1,174,191) (200,000)	2,500,591 715,606 (760,000)	2,500,591 755,266 (660,000) 0	2,500,591 741,766 (660,000)	
Sub-Total	2,399,772	2,399,772	2,399,772	1,818,848	1,618,848	2,456,197	2,595,857	2,582,357	
Net Expenditure	13,754,545	14,245,317	14,757,123	14,578,752	14,755,483	14,159,332	14,413,156	14,646,047	
Income from Council Tax, Government Grants & Business Rates	(13,407,495)	(13,407,495)	(13,407,495)	(13,407,495)	(13,407,495)	(13,958,598)	(14,246,437)	(14,580,318)	
(Surplus)/Deficit Before Use of Earmarked Reserves	347,050	837,822	1,349,628	1,171,257	1,347,988	200,734	166,719	65,729	
Planned Use of Reserves: Economic Impact Reserve	0	0	0	0	(182,840)	(147,587)	(147,587)	0	
(Surplus) / Deficit to be funded from General Balances	347,050	837,822	1,349,628	1,171,257	1,165,148	53,147	19,132	65,729	
			2023/24			2024/25	2025/26	2020/27	
Movement on General Fund Balance	Original	Original Budget plus Carry Forwards from 2022/23	Latest Budget	Previous Forecast	Latest Forecast	Latest	Latest	2026/27 Latest	
Balance Brought Forward at 1 April	£ (4,966,958)	(4,966,958)	£ (4,966,958)	(4,966,958)	£ (4,866,958)	£ (3,701,810)	£ (3,648,663)	£ (3,629,531)	
Revenue Budget (Surplus)/Deficit for Year	347,050	837,822	1,349,628	1,171,257	1,165,148	53,147	19,132	65,729	
Closing Balance at 31 March	(4,619,908)	(4,129,136)	(3,617,330)	(3,795,701)	(3,701,810)	(3,648,663)	(3,629,531)	(3,563,802)	
Movement on Economic Impact	Original	Original Budget plus Carry	2023/24 Latest	Previous	Latest	2024/25 Latest	2025/26 Latest	2026/27 Latest	
	£	Forwards from 2022/23	Budget £	Forecast	Forecast £	£	£	£	
Balance Brought Forward at 1 April COVID-19 Impact for Year	(1,617,617) 0	(1,617,617) 0	(1,617,617) 0	(1,617,617) 0	(1,617,617) 182,840	(1,434,777) 147,587	(1,287,190) 147,587	(1,139,603)	
Closing Balance at 31 March	(1,617,617)	(1,617,617)	(1,617,617)	(1,617,617)	(1,434,777)	(1,287,190)	(1,139,603)	(1,139,603)	
			2023/24			2024/25	2025/26	2026/27	
Total Reserves Impact	Original	Original Budget plus Carry Forwards from 2022/23	Latest Budget	Previous Forecast	Latest Forecast	Latest	Latest	Latest	
Balance Brought Forward at 1 April	£ (6,584,575)	(6,584,575)	£ (6,584,575)	(6,584,575)	£ (6,484,575)	£ (5,136,587)	£ (4,935,853)	£ (4,769,134)	
Impact for Year Closing Balance at 31 March	347,050 (6,237,525)	837,822 (5,746,753)	1,349,628 (5,234,947)	1,171,257 (5,413,318)	1,347,988 (5,136,587)	200,734 (4,935,853)	166,719 (4,769,134)	65,729 (4,703,405)	
Total Reserves	(6,237,525)	(5,746,753)	(5,234,947)	(5,413,318)	(5,136,587)	(4,935,853)	(4,769,134)	(4,703,405)	

Reserves Forecast 2023/24

Category	Opening Balance	Net Movement in Year	Closing Balance	Purpose
Galegory	01/04/2023	III I Cai	31/03/2024	i dipose
	£	£	£	
	~	~	~	
General Reserves				
General Fund	(4,966,958)	1,165,148	(3,801,810)	Working balance to support the Council's revenue services. £2M is a suggested prudent minimum
Economic Impact (EIR)	(1,617,617)	182,840		To support the funding of unexpected/unplanned Council expenditure as a result of fluctuations in the economy.
Total Revenue	(6,584,575)	1,347,988		
Capital Reserves				
Community Infrastructure Levy (CIL)	(7,472,714)	(1,645,690)	(9,118,404)	Developers contributions towards Infrastructure
Capital Receipts	0			Generated from sale of Council assets
Grants & Contributions	(1,095,321)	(1,011,545)	(2,106,866)	Disabled Facility Grants and other contributions
Reserve for Capital expenditure	0	0	0	Reserve set aside for supporting capital expenditure
Total Capital	(8,568,035)	(2,699,681)	(11,267,716)	
Other Earmarked Reserves				
New Homes Bonus	(222,787)	0	(222,787)	Government grant set aside for supporting capital expenditure
Section 106	(1,489,612)	(265,741)	(1,755,353)	Developers contributions towards facilities
Leavesden Hospital Open Space	(769,124)	0	(769,124)	To maintain open space on the ex hospital site
Abbots Langley - Horsefield	(809,667)	0	(809,667)	Developers contributions towards maintenance of site
Environmental Maintenance Plant	(123,595)	0		Reserve to fund expenditure on plant & machinery
Building Control	(243,290)	0	(243,290)	To provide against future losses and/or borrowing against Hertfordshire Building Control Ltd
Commercial Risk Reserve	(6,948,354)	0	, , , ,	To manage timing of cashflows and risks in relation to commercial ventures
Collection Fund Reserve	(3,059,242)	0		To manage timing differences on the Collection Fund
HB Equalisation	(79,356)	0		To provide against future deficits on the Housing Benefit account
Grants & Contributions	(1,244,951)	0		Revenue Grants earmarked for use in future years
Planning Reserve	0	(100,000)	(100,000)	To allow for conservation area appraisals, the local plan timetable to be accelerated and other planning advice
Total Other	(14,989,978)	(365,741)	(15,355,719)	
Total All	(30,142,588)	(1,717,434)	(31,860,022)	

Appendix 8

Budgetary Risks

Date risk added to register		Risk owner	Category	Risk description	Comment	Likelihood score (inherent)	Impact score (inherent)	Inherent risk score	Risk controls	Risk control owners	Likelihood score (residual)	Impact score (residual)	Residual risk score	Risk direction	Action plan	Action plan owners	Action plan completion dates
Sep-15	FINO7	Director of Finance	Strategic	The Medium term financial position worsens.	In that the general fund balance falls below the minimum prudent threshold and capital funding is insufficient to meet the capital programme. This appears as item no.8 in the Council's strategic risk register.	4	4	. 16	The Council has a robust financial management framework which includes regular budget monitoring reports to committees; Budgetary and Financial Risk Register reviewed and updated as part of the budget monitoring process; identification of budgetary pressure when reviewing the medium term financial plan during the budget setting process; audited Statement of Accounts, including Annual Governance Statement. Currently the 2019/20 annual accounts are awaiting sign off from the external auditors and 2020/21 annual accounts are well progressed.	Head of Finance	3	2	. 6	*	Regular budget monitoring reports to committees; Budgetary and Financial Risk Register reviewed and updated as part of the budget monitoring process; identification of budgetary pressure when reviewing the medium term financial plan during the budget setting process which includes a risk assessment for the prudent level of general balances and an assessment of financial resilience with reference to the CIPFA Financial resilience index.	Heads of Service/ Head of Finance	Continuous
Apr-06	FINO8	Director of Finance	Budgetary	The pay award exceeds estimates included in the MTFP resulting in unplanned and unsustainable use of reserves.	The Council's 3 year Medium term Financial Strategy includes forecast pay awards for the next three years. The 2023-24 pay award has now been agreed at the level included in the current budget monitoring. Inflation is beginning to come down reducing pressure on next years	3	3	9	Maintain reserves to guard against risk. Early identification of new pressures through Budget Monitoring.	Head of Finance	3	2	6		The Council's 3 year Medium term Financial Strategy includes forecast pay awards for the next three years. The Council maintains reserves to guard against risk including setting a prudent minimum level for general balances. Early identification of new pressures through Budget Monitoring enable the Council to take steps to bring the budget back into balance.	Head of Finance	Continuous
Apr-06	FINO9	Director of Finance	Budgetary	Other inflationary increases exceed estimates included in the MTFP resulting in unplanned and unsustainable use of reserves.	Other than contractual agreements, budgets are cash limited where possible and budget managers are expected to manage increases within existing budgets.	3	3	9	Monitor future inflation projections. Actively manage budgets to contain inflation. Maintain reserves.		3	2	6	•	Monitor future inflation projections. Actively manage budgets and contracts to contain inflation. The Council maintains reserves to guard against risk including setting a prudent minimum level for general balances. Early identification of new pressures through Budget Monitoring enable the Council to take steps to bring the budget back into balance.	Head of Finance	Continuous
Jan-15	FIN10	Director of Finance	Budgetary	Interest rates increase or decrease resulting in significant variations in estimated interest income (investments) or interest expense (borrowing)	The Council remains cash positive so is experiencing a short term benefit from higher interest rates. Over the longer term rates are expected to come down allowing the Council to borrow for future capital projects.	3	2	6	The Council has a Treasury Management Strategy which is reviewed annually. The Council is looking to lend out over a longer period to maximised the benefit from temporary higher rates		3	2	6	*	The Audit Committee receives two reports per year on Treasury Management activity and interest income and expenditure is moniored through the Budget Monitoring Report.		Continuous

	tisk ref		Category	Risk description	Comment	Likelihood	Impact	Inherent		Risk	Likelihood	Impact	Residual	Risk	Action plan	Action plan	Action plan
ided to		owner				score	score	risk score		control	score	score	risk score	direction		owners	completion
egister						(inherent)				owners	(residual)	(residual)					dates
r-06 FII		Director of Finance	Budgetary	Inaccurate estimates of fees and charges income and / or estimates of cost of delivering chargeable services result in budgetary pressure.		3	2	6	Budget levels realistically set and closely scrutinised	Service Heads/He ad of Finance	2	2	4	•	Fees and charges, including and surplus or loss are monitored through budget monitoring with key income streams reported to CMT.	Service Heads	Continuou
ir-06 Fil		Director of Finance	Budgetary	The Council loses the ability to recover VAT as a result of exceeding the partial expemption threshold resulting in budgetary pressure.		2	4	. 8	VAT Planning and opt to tax on schemes. VAT advisers employed.	Head of Finance	1	4	. 4	*	Partial Exemption Review is undertaken annually with support provided by the Council'sexternal tax advisors, PS Tax. The Council continue to opt to tax land where appropriate.	Head of Finance	Continuous
c-13 FI		Director of Finance	Budgetary	The estimated cost reductions and additional income gains set out in the MTFP are not achieved resulting in an unplanned and unsustainable use of reserves.	Savings identified and included in the budget will be monitored as part of the budget monitoring process. See fees and charges above. MTFS agreed for next three years.	2	3	6	Service Heads to take responsibility for achieving savings. Budget monitoring to highlight any issues to allow corrective action to be taken.	Service Heads/He ad of Finance	2	2	. 4	⇒	Budget process to clearly identify savings to be achieved and ensure clarity over responsibility over delivery. Savings to be challenged.	Head of Finance	Continuou
r-06 FI		Director of Finance	Budgetary	The Council is faced with potential litigation and other employment related risks	The Council has no material outstanding litigation cases.	2	3	6	Council procedures are adhered to	Solicitor to the Council	1	3	3	•	Adherence to council procedures to be monitored and procedures maintained.	Solicitor to the Council	ongoin

Date risk added to register		Risk owner	Category	Risk description	Comment	Likelihood score (inherent)	Impact score (inherent)	Inherent risk score		Risk control owners	Likelihood score (residual)	Impact score (residual)	Residual risk score	Risk direction	Action plan	Action plan owners	Action plan completion dates
Dec-13	FIN18	Director of Finance	Budgetary	Business Rates Retention fluctuates impacting on the amount of funding received by the Council.	From April 2020 the system was due to be subject to reset and increase to 75% retention resulting in a loss of growth. This has been further postponed to 2025/26. However, the significant revaluations for 2023 introduce additional risk of appeals which could result in a reduction to income.	3	4		Maintain reserves against risk.	Head of Finance	3	3	9		Hertfordshire CFOs continue to work with LG Futures to assess the impact on individual Councils in Hertfordshire and the impact on the ability to create a business rate pool for 2024/25. The scale of appeals is still unknown but this is likley to become clearer over the next 24 months as transitional relief reduces for businesses impacted by the increases in rateable value.	Finance	Continuous
Jul-16	FIN20	Director of Finance	Budgetary	Failure of ICT systems	The Council's integrated Financial Management System (FMS) is held on an ICT platform. If this were to fail then potentially there will be a loss of functionality occurring during any downtime.	3	2	2 6	System migrated to latest version. Payments system updated.	Head of Finance	1	2	2	•	Monitor reliability	Head of Finance	Continuous
Mar-18	FIN21	Director of Finance	Budgetary	Property Investment	The Property Investment Board manage its property portfolio in order to secure additional income to support its general fund.	2	3	s 6	Portfolio to be actively managed to maintain income levels. Income to be reviewed regularly when MTFP is updated.	Head of Property Services	1	3	3	*	PIB to assume responsibility for ongoing oversight.	Head of Property Services	Continuous
Sep-18	FIN23	Director of Finance	Budgetary	Commercial Investment	The Council has limited options to further improve self sustainability through commercial investment following changes to the the Prudential Code for Capital Finance and changes to PWLB borrowing regulations. Currently there is a	3	2	6	Oversight mechanisms to be put in place to ensure oversight by PIB or similar mechanism. Council to determine approach to risk and level of income dependency within budget.	Head of Finance	2	2	4	•	Monitor new developments. Investments overseen by the cross party Shareholder and Commercial Ventures Panel.	Head of Property Services	Continuou
Nov-19	FIN 24	Director of Finance	Service	Loss of Key Personnel	As the Council becomes more complex in its financial arrangements, key skills become more important.	3	4	1 12	Improve depth of skills and knowledge. Bring in temporary additional resources as necessary.	Head of Finance	1	3	3		Following a revision of job descriptions, minor amendments to the structure, and a successful recruitment campaign during 2022/23, the Finance team is currently fully staffed. All staff have an annual Personal Development Review which contains smart objectives including objectives related to career development and identification of training needs and opportunities.	Chief Executive/ Director of Finance	Continuous