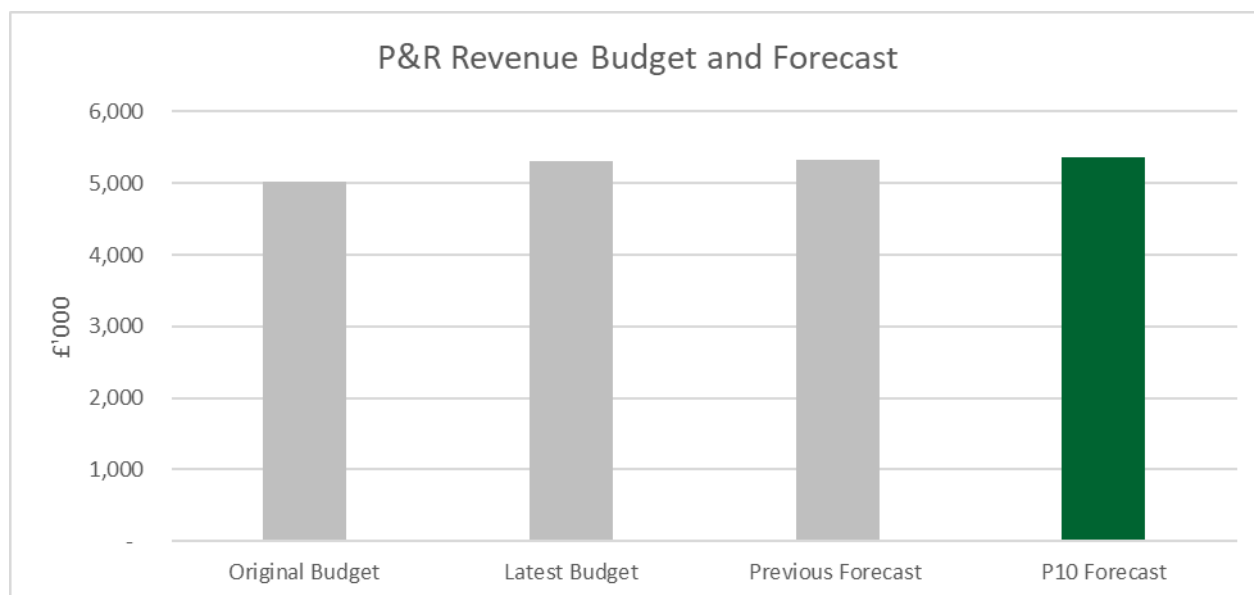


## Policy and Resources Committee Detailed Monitoring Report

- This appendix sets out the detailed financial monitoring position for budgets within the scope of the Policy and Resources (P&R) Committee for the 2023/24 financial year. The forecast is based on the position as at Period 10 which covers the period from 1 December 2023 to 31 January 2024.

### Revenue

- The previous forecast reported at Period 8 was net expenditure of £5.330m. This was a variation to budget of £0.027m. The latest forecast position at Period 10 is £5.359m. This is an unfavourable variance of £0.029m. The detailed revenue budgets and MTFP forecast is set out in Annex A.



Service Area	Original Budget £000	Original Budget Plus		Latest Budget £000	Previous Forecast £000	Latest Forecast £000	Variation to Previous Forecast £000	Variation to Latest Budget £000
		2022/23 Carry Forwards £000						
Resources and Leader	7,090	7,433		7,575	7,422	7,453	31	(122)
Garages and Shops	(1,169)	(1,169)		(1,162)	(1,162)	(1,164)	(2)	(2)
Investment Properties	(890)	(890)		(930)	(930)	(930)	0	0
Vacancy Provision	(180)	(180)		(180)	0	0	0	180
Salary Contingency	175	175		0	0	0	0	0
<b>Total</b>	<b>5,026</b>	<b>5,369</b>		<b>5,303</b>	<b>5,330</b>	<b>5,359</b>	<b>29</b>	<b>56</b>

- Annex B sets out the main variations to budget.

### Income Streams

- The key income streams are detailed in Annex E. All are currently on target to achieve budget income levels in 2023/24.

### Capital Investment Programme

- The latest capital investment budget for 2023/24 is £15.376m. A favourable variation of (£1.007m) is reported.
- Detailed Capital budgets and explanation of key variations are set out in Annex C and Annex D respectively.

**Staff Vacancy Monitoring**

7. A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post.
8. The following table sets out the vacancies by service as at 31 January 2024.

<b>Department</b>	<b>Job Title</b>	<b>Comments</b>	<b>Total</b>
Legal & Committee	Senior Committee Manager	Covered by an Interim	1.00
	Committee & Web Officer	Not currently advertised	1.00
<b>Total P&amp;R</b>			<b>2.00</b>

Annex A  
P&R Committee Medium Term Revenue Budget Service

Policy & Resources											
Resources	Original Budget 2023/24	Original Budget Plus 2022/23 Carry Forwards	Latest Budget 2023/24	Previous Forecast 2023/24	Spend to Date	Latest Forecast 2023/24	Variance @ P10	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Corporate Management	150,680	212,980	212,980	242,980	127,141	262,480	19,500	150,680	150,680	150,680	Increase in budget required of £8,000 for Bank Charges and £11,500 for Credit/Debit Card Commission due to increase in transactions
Major Incident Planning	106,833	106,833	110,329	110,329	77,139	110,329	0	113,107	113,904	114,728	Budget will be spent
UK Shared Prosperity Fund	0	0	0	0	(133,359)	0	0	0	0	0	Budget will be spent
West Herts Crematorium	0	0	0	0	682,808	0	0	0	0	0	All spend will be recharged to West Herts Crematorium
Miscellaneous Income & Expend	(114,910)	(114,910)	(341,500)	(341,500)	(694,755)	(341,500)	0	(341,500)	(341,500)	(341,500)	Budget will be spent
Non Distributed Costs	255,000	255,000	55,000	55,000	3,470	55,000	0	57,000	59,000	59,000	Budget will be spent
Director Of Finance	66,703	66,703	90,322	90,322	71,046	90,322	0	128,735	132,966	132,965	Budget will be spent
Miscellaneous Properties	(77,433)	(77,433)	(69,518)	(129,518)	(167,830)	(116,018)	13,500	(77,208)	(77,208)	(77,208)	£11,535 Increase in rates budget and £1,965 Transfer budget from Garages & Shops Maintenance to facilitate payment of rates for Furtherfield Units D-J as property is empty.
Office Services	214,810	214,810	198,810	184,810	111,643	184,810	0	192,810	190,810	190,810	Budget will be spent
Asset Management - Property Services	411,755	419,755	701,445	700,645	566,160	704,240	3,595	798,627	878,502	879,784	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed
Finance Services	487,002	487,002	556,216	556,216	632,415	539,261	(16,955)	440,080	435,772	439,212	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Shared Service income reduced due to the revised employees estimates
Council Tax Collection	387,937	387,937	398,603	378,603	525,247	341,296	(37,307)	329,467	330,179	330,880	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Shared Service income reduced due to the revised employees estimates
Benefits & Allowances	748,587	748,587	781,131	735,131	1,007,728	744,628	9,497	681,913	685,248	687,432	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed. Shared Service income increased due to the revised employees estimates
NNDR	58,898	58,898	61,241	61,241	57,879	61,241	0	60,005	60,005	60,006	Budget will be spent
Revs & Bens Management	39,453	39,453	42,152	42,152	58,400	42,152	0	41,970	41,969	41,970	Budget will be spent
Fraud	81,149	81,149	86,746	86,746	111,538	86,746	0	86,746	86,746	86,746	Budget will be spent
Garages & Shops Maintenance	(1,169,030)	(1,169,030)	(1,162,030)	(1,162,030)	(975,806)	(1,163,995)	(1,965)	(1,300,150)	(1,300,150)	(1,300,150)	£1,965 Transfer budget to Miscellaneous Properties to facilitate payment of rates for Furtherfield Units D-J as property is empty
Chief Executive	204,612	354,612	363,754	363,754	145,177	359,689	(4,065)	213,754	213,754	213,754	Income and Expenditure budgets of £67,800 required for Ringfenced Economic Growth Fund. Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.

P&R Committee Medium Term Revenue Budget Service cont.

Resources	Original Budget 2023/24	Original Budget Plus 2022/23 Carry Forwards	Latest Budget 2023/24	Previous Forecast 2023/24	Spend to Date	Latest Forecast 2023/24	Variance @ P8	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Investment Properties	(890,089)	(890,089)	(929,794)	(929,794)	(810,240)	(929,794)	0	(950,499)	(982,225)	(982,225)	Budget will be spent
Performance Mgt & Scrutiny	50,903	50,903	53,835	53,835	33,249	42,840	(10,995)	53,849	53,849	53,849	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Debt Recovery	233,506	233,506	244,158	244,158	273,000	244,158	0	226,406	223,403	224,810	Budget will be spent
Associate Director Strategy, Partnerships & Housing	100,609	100,609	105,252	105,252	87,942	105,252	0	109,178	113,107	113,107	Budget will be spent
Three Rivers House	359,260	359,260	359,260	359,260	378,533	485,798	126,538	359,260	359,260	359,260	Increase in budgets required of £40,038 for NNDR, although we are awaiting a revaluation following additional space being let out. £93,000 increase in electricity budget required due to increase in supplier charge and additional costs due to the air source heat pump and police use of the lower ground floor 24/7, offset by a reduction in Gas budget of £6,500
Basing House	(10,140)	(10,140)	(10,140)	(10,140)	16,278	(3,250)	6,890	(10,140)	(10,140)	(10,140)	Increase required in Electricity budget due to supplier increase in price charged and historic bills
Oxhey Drive	10,250	10,250	10,250	10,250	8,645	10,250	0	10,250	10,250	10,250	Budget will be spent
Wimbledon	(200,000)	(200,000)	(200,000)	(200,000)	(821,997)	(200,000)	0	(200,000)	(500,000)	(500,000)	
Officers' Standby	6,140	6,140	6,140	6,140	6,140	6,140	0	6,140	6,140	6,140	Budget fully spent
Vacancy Provision	(180,000)	(180,000)	(180,000)	0	0	0	0	(180,000)	(180,000)	(180,000)	Vacancy saving achieved for 2023/24
Finance Client	21,108	21,108	3,713	3,713	85,386	5,833	2,120	14,898	14,906	14,919	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Business App Maintenance	257,875	257,875	257,875	257,875	220,967	257,875	0	257,875	257,875	257,875	Budget will be spent
ICT Client	721,551	755,551	717,377	683,377	435,893	683,377	0	683,377	683,377	683,377	Budget will be spent
Internal Audit Client	55,968	55,968	55,968	56,688	57,294	56,688	0	55,968	55,968	55,968	Budget will be spent
Council Tax Client	(126,879)	(126,879)	(126,879)	(126,879)	0	(126,879)	0	(126,879)	(126,879)	(126,879)	Budget will be spent
Benefits Client	(470,660)	(470,660)	(470,660)	(470,660)	3,924,820	(470,660)	0	(470,660)	(470,660)	(470,660)	This holds the housing benefits payments and recovery from DWP and further grants from DWP relating to the provision of benefits. There is timing difference between payments made to claimants and income received from Government.
Nndr Cost Of Collection	(107,090)	(107,090)	(107,090)	(107,090)	0	(107,090)	0	(107,090)	(107,090)	(107,090)	This is received at year end
Fraud Client	2,690	2,690	2,690	2,690	2,018	2,690	0	2,690	2,690	2,690	Budget will be spent
Insurances	373,220	373,220	489,995	489,995	502,913	489,995	0	373,220	373,220	373,220	Budget will be spent
Debt Recovery Client Acc	(6,140)	(6,140)	(6,140)	(6,140)	(1,500)	(6,140)	0	(6,140)	(6,140)	(6,140)	Budget will be spent
Benefits New Burden	0	0	0	0	(62,590)	0	0	0	0	0	Actioned at year end
Benefits DHP	0	0	0	0	(266,966)	0	0	0	0	0	Actioned at year end
Benefits Non Hra	1,020	1,020	1,020	1,020	(285,286)	1,020	0	1,020	1,020	1,020	Actioned at year end
HR Client	334,113	334,113	334,113	334,113	209,693	334,113	0	334,113	334,113	334,113	Budget will be spent
Salary Contingency	175,000	175,000	0	0	0	0	0	712,285	905,378	1,124,612	2023/24 Pay Award applied .
<b>Total</b>	<b>2,564,261</b>	<b>2,818,561</b>	<b>2,696,624</b>	<b>2,732,544</b>	<b>6,200,233</b>	<b>2,842,897</b>	<b>110,353</b>	<b>2,725,157</b>	<b>2,672,099</b>	<b>2,901,185</b>	

P&R Committee Medium Term Revenue Budget Service cont.

Leader	Original Budget 2023/24	Original Budget Plus 2022/23 Carry Forwards	Latest Budget 2023/24	Previous Forecast 2023/24	Spend to Date	Latest Forecast 2023/24	Variance @ P10	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Register Of Electors	36,800	36,800	36,800	36,800	27,172	36,800	0	36,800	36,800	36,800	Budget will be spent
District Elections	76,320	76,320	76,320	76,320	144,851	76,320	0	76,320	76,320	76,320	Awaiting recharges of Parish elections
Customer Service Centre	876,087	876,087	934,618	934,618	663,667	812,713	(121,905)	949,303	959,124	961,784	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Democratic Representation	307,838	307,838	321,766	321,516	271,305	327,316	5,800	321,516	321,516	321,516	Increase in budget required for subscriptions
Customer Contact Programme	6,000	80,635	80,635	80,635	35,653	80,635	0	6,000	68,453	68,453	Budget will be spent
Customer Experience	87,324	87,324	91,532	91,532	76,050	91,532	0	95,468	99,401	99,401	Budget will be spent
Communication	322,645	336,195	334,664	334,664	242,757	351,219	16,555	324,697	324,697	324,697	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. £11,500 budget transferred from Community Partnerships for Engagement HQ Have your say platform
Legal Practice	407,881	407,881	402,147	401,647	346,486	401,647	0	402,049	402,698	403,363	Budget will be spent
Committee Administration	194,741	194,741	204,551	196,551	151,741	176,031	(20,520)	207,249	209,217	211,181	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed
Elections & Electoral Regn	146,326	146,326	123,293	123,293	160,729	161,763	38,470	125,815	127,783	129,747	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed
Parish Elections	0	0	0	0	(4,386)	0	0	0	0	0	
Referendums	0	0	0	0	(150)	0	0	0	0	0	
Police Commissioner Election	0	0	0	0	13,347	0	0	0	0	0	May 2021 Election claim currently with Cabinet Office
<b>Total</b>	<b>2,461,962</b>	<b>2,550,147</b>	<b>2,606,326</b>	<b>2,597,576</b>	<b>2,129,222</b>	<b>2,515,976</b>	<b>(81,600)</b>	<b>2,545,217</b>	<b>2,626,009</b>	<b>2,633,262</b>	
<b>Total Policy and Resources</b>	<b>5,026,223</b>	<b>5,368,708</b>	<b>5,302,950</b>	<b>5,330,120</b>	<b>8,329,455</b>	<b>5,358,873</b>	<b>28,753</b>	<b>5,270,374</b>	<b>5,298,108</b>	<b>5,534,447</b>	

## Annex B

P&R Committee Explanations of revenue supplementary estimates, variances to be managed and virements reported this Period  
Variances

Policy and Resources			
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Corporate Management	Supplies and Services	Increase in budget required of £8,000 for Bank Charges and £11,500 for Credit/Debit Card Commission due to increase in transactions	19,500
Miscellaneous Properties	Premises	Increase in rates budget required due to rates for Furtherfield Units D-J as property is empty	11,535
Asset Management - Property	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed	3,595
Finance Services	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(42,390)
	Income	Shared Service income reduced due to the revised employees estimates	25,435
Council Tax Collection	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(95,565)
	Income	Shared Service income reduced due to the revised employees estimates	58,258
Benefits & Allowances	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed	22,085
	Income	Shared Service income increased due to the revised employees estimates	(12,588)
Chief Executive	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(4,065)
Performance Mgt & Scrutiny	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(10,995)
Three Rivers House	Premises	Increase in budgets required of £40,038 for NNDR, although we are awaiting a revaluation following additional space being let out. £93,000 increase in electricity budget required due to increase in supplier charge and additional costs due to the air source heat pump and police use of the lower ground floor 24/7, offset by a reduction in Gas budget of £6,500	126,538
Basing House	Premises	Increase required in Electricity budget due to supplier increase in price charged and historic bills	6,890
Finance Client	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	2,120
<b>Total Resources</b>			<b>110,353</b>

## Variances Cont.

Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Customer Service Centre	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(121,905)
Communication	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	5,055
Democratic Representation	Employees	Increase in budget required for subscriptions	5,800
Committee Administration	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed	(20,520)
Elections & Electoral Regn	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Agency Staff employed	38,470
<b>Total Leader</b>			<b>(93,100)</b>
<b>Total Policy and Resources</b>			<b>17,253</b>

P&R Committee Explanations of revenue supplementary estimates, variances to be managed and virements reported this Period cont.

Virements

Policy & Resources			
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Communications	Supplies and Services	Budget transferred from Community Partnerships for Engagement HQ Have your say platform	11,500
<b>Total Leader</b>			<b>11,500</b>
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Chief Executive	Supplies and Services	To Spend Economic Growth Fund Allocation	67,800
	Income	Receipt of Economic Growth Fund Allocation	(67,800)
Miscellaneous Properties	Premises	Transfer budget from Garages & Shops Maintenance to facilitate payment of rates for Furtherfield Units D-J as property is empty	1,965
Garages & Shops Maintenance	Premises	Transfer budget to Miscellaneous Properties to facilitate payment of rates for Furtherfield Units D-J as property is empty	(1,965)
<b>Total Resources</b>			<b>0</b>
<b>Total Policy and Resources</b>			<b>11,500</b>



**Annex C**  
**P&R Medium term capital investment programme**

Policy & Resources												
Leader & Resources	Original Budget 2023/24 £	Latest Budget 2023/24 £	P10 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
Professional Fees-Internal	157,590	157,590	0	157,590	0	157,590	157,590	157,590	157,590	157,590	157,590	Actioned at year end
Election Equipment	6,000	14,510	14,345	14,510	0	6,000	6,000	6,000	6,000	6,000	6,000	Budget will be spent
Street Lighting Replacement	0	126,735	42,275	96,735	(30,000)	0	30,000	0	0	0	0	£30,000 rephased into 2024/25 as works will not be completed by year end. Original budget allowed for replacement batteries in year 3
Members' IT Equipment	79,210	31,306	31,306	31,306	0	0	0	0	0	48,780	48,780	All equipment now purchased and distributed, no further spend expected this financial year or until 2027/28 or 2028/29
Rickmansworth Work Hub	28,606	28,606	25,406	25,406	(3,200)	0	3,200	0	0	0	0	£3,200 rephased into 2024/25 as roofing works will take place early 2024/25
ICT-Managed Project Costs	330,000	330,000	0	128,416	(201,584)	240,000	337,551	60,000	60,000	60,000	60,000	£104,033 Budget transferred to Shared Service Hardware Replacement Programme and £97,551 rephased into 2024/25 for ongoing projects
ShS-Hardware Replace Prog	0	0	0	104,033	104,033	0	0	40,000	40,000	40,000	40,000	Budget transferred from ICT Managed Service Project Costs
Garage Improvements	150,000	142,709	22,314	142,709	0	150,000	150,000	150,000	150,000	150,000	150,000	Budget will be spent
ICT Website Development	14,870	14,870	8,725	14,870	0	0	0	0	0	0	0	Budget will be spent
ICT Hardware Replacement Prog	66,200	59,584	3,850	59,584	0	114,824	114,824	45,000	45,000	45,000	45,000	Budget will be spent
TRH Whole Life Costing	170,000	392,907	264,760	362,907	(30,000)	305,000	335,000	170,000	170,000	170,000	170,000	£30,000 rephased into 2024/25 as fuse boards will be replaced over Easter
Basing House-Whole Life Costing	90,000	59,830	17,924	44,830	(15,000)	60,000	75,000	60,000	60,000	60,000	60,000	£15,000 rephased into 2024/25 as roofing works will take place in the spring
Business Application Upgrade	20,000	20,000	0	0	(20,000)	20,000	40,000	90,000	90,000	90,000	90,000	Budget rephased into 2024/25 for ongoing projects
Three Rivers House Transformation	0	15,585	0	15,585	0	0	0	0	0	0	0	Budget will be spent - Additional requirements in Visitor Centre
Property Information System	0	24,481	17,801	24,481	0	0	0	0	0	0	0	Budget will be spent
<b>Sub-total Leader &amp; Resources</b>	<b>1,112,476</b>	<b>1,418,713</b>	<b>448,706</b>	<b>1,222,962</b>	<b>(195,751)</b>	<b>1,053,414</b>	<b>1,249,165</b>	<b>778,590</b>	<b>778,590</b>	<b>827,370</b>	<b>827,370</b>	
Major Projects												
Major Projects	Original Budget 2023/24 £	Latest Budget 2023/24 £	P10 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
South Oxhey Initiative	0	6,934	0	6,934	0	0	0	0	0	0	0	Budget will be spent
South Oxhey Initiative	0	0	0	0	0	0	0	0	0	0	0	
Property Investment Board	0	3,607,038	3,605,111	3,607,038	0	0	0	0	0	0	0	Budget will be spent
Local Authority Housing Fund	0	10,343,225	85,500	10,343,225	0	0	0	0	0	0	0	Full Council have approved the transfer of 3 garage sites for development of 16 new build properties and the acquisition of the remaining 8 properties is ongoing.
<b>Sub-total Major Projects</b>	<b>0</b>	<b>13,957,197</b>	<b>3,690,611</b>	<b>13,957,197</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Policy &amp; Resources</b>	<b>1,112,476</b>	<b>15,375,910</b>	<b>4,139,317</b>	<b>15,180,159</b>	<b>(195,751)</b>	<b>1,053,414</b>	<b>1,249,165</b>	<b>778,590</b>	<b>778,590</b>	<b>827,370</b>	<b>827,370</b>	

## Annex D

### P&R Explanations of capital variances reported this Period

Description	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £
<b>Policy &amp; Resources</b>			
Street Lighting Replacement	£30,000 rephased into 2024/25 as works will not be completed by year end. Original budget allowed for replacement batteries in year 3	(30,000)	30,000
Rickmansworth Work Hub	£3,200 rephased into 2024/25 as roofing works will take place early 2024/25	(3,200)	3,200
ICT-Managed Project Costs	£104,033 Budget transferred to Shared Service Hardware Replacement Programme and £97,551 rephased into 2024/25 for ongoing projects	(201,584)	97,551
ShS-Hardware Replace Prog	Budget transferred from ICT Managed Service Project Costs	104,033	0
TRH Whole Life Costing	£30,000 rephased into 2024/25 as fuse boards will be replaced over Easter	(30,000)	30,000
Basing House-Whole Life Costing	£15,000 rephased into 2024/25 as roofing works will take place in the spring	(15,000)	15,000
Business Application Upgrade	Budget rephased into 2024/25 for ongoing projects	(20,000)	20,000
<b>Total Policy &amp; Resources</b>		<b>(195,751)</b>	<b>195,751</b>

**Annex E**  
**P&R Key Income Streams**

<b>Garages and Shops</b>									
<b>Garages</b>	<b>Month</b>	<b>2020/21</b>		<b>2021/22</b>		<b>2022/23</b>		<b>2023/24</b>	
<b>Rent</b>		<b>£</b>	<b>Volume</b>	<b>£</b>	<b>Volume</b>	<b>£</b>	<b>Volume</b>	<b>£</b>	<b>Volume</b>
	April	(74,513)	11%	(67,120)	18%	(76,062)	17%	(79,962)	18%
	May	(53,698)	13%	(84,598)	18%	(74,883)	17%	(70,669)	16%
	June	(107,919)	14%	(67,303)	18%	(75,841)	16%	(80,973)	16%
	July	(71,117)	16%	(68,901)	17%	(76,597)	16%	(82,085)	14%
	August	(70,223)	15%	(85,572)	17%	(72,188)	16%	(81,588)	14%
	September	(87,870)	15%	(66,891)	18%	(74,631)	16%	(81,247)	14%
	October	(70,789)	15%	(67,979)	17%	(75,002)	16%	(82,104)	14%
	November	(88,099)	15%	(86,494)	16%	(73,282)	15%	(80,289)	14%
	December	(70,203)	16%	(69,289)	17%	(74,000)	16%	(82,367)	11%
	January	(69,758)	16%	(87,711)	17%	(75,231)	16%	(80,210)	9%
	February	(69,793)	17%	(69,601)	16%	(74,914)	18%		
	March	(86,210)	17%	(69,067)	17%	(72,721)	17%		
	<b>Total</b>	<b>(920,190)</b>		<b>(890,526)</b>		<b>(895,352)</b>		<b>(801,494)</b>	
<p><b>Comments:</b> The original budget for 2023/24 is £976,830. Lower level applied to those in the more difficult to let areas. There are currently 1,116 rentable garages. The void percentage is based on the rentable stock only. With effect from 1st December 2023 the number of garges has reduced from 1116 to 1056 due to the development of garage sites Downer Drive, Pollards and The Queens Drive</p>									
<b>Shops</b>	<b>Month</b>	<b>2020/21</b>		<b>2021/22</b>		<b>2022/23</b>		<b>2023/24</b>	
<b>Rent</b>		<b>£</b>	<b>Volume</b>	<b>£</b>	<b>Volume</b>	<b>£</b>	<b>Volume</b>	<b>£</b>	<b>Volume</b>
	April	(66,330)	n/a	(46,828)	n/a	(46,495)	n/a	(39,495)	n/a
	May	31,706	n/a	0	n/a	0	n/a	0	n/a
	June	(38,627)	n/a	(30,853)	n/a	(37,853)	n/a	(37,853)	n/a
	July	(9,727)	n/a	(15,250)	n/a	(8,250)	n/a	(8,250)	n/a
	August	0	n/a	0	n/a	0	n/a	0	n/a
	September	(38,245)	n/a	(38,245)	n/a	(38,244)	n/a	(31,244)	n/a
	October	(10,796)	n/a	(8,250)	n/a	(8,250)	n/a	(14,773)	n/a
	November	2,546	n/a	0	n/a	0	n/a	0	n/a
	December	(37,853)	n/a	(37,853)	n/a	(37,853)	n/a	(37,853)	n/a
	January	(8,250)	n/a	(8,250)	n/a	(8,250)	n/a	(8,250)	n/a
	February	0	n/a	0	n/a	0	n/a		
	March		n/a	0	n/a	(7,000)	n/a		
	<b>Total</b>	<b>(175,576)</b>		<b>(185,528)</b>	<b>0</b>	<b>(192,195)</b>	<b>0</b>	<b>(177,718)</b>	<b>0</b>
<p><b>Comments:</b> The original 2023/24 budget is £210,000. There are 20 shops in the district which are predominantly let as self repairing leases. Each shop rent is negotiated at the best market rate taking into consideration local factors regarding usage, availability, affordability and community benefit.</p>									