

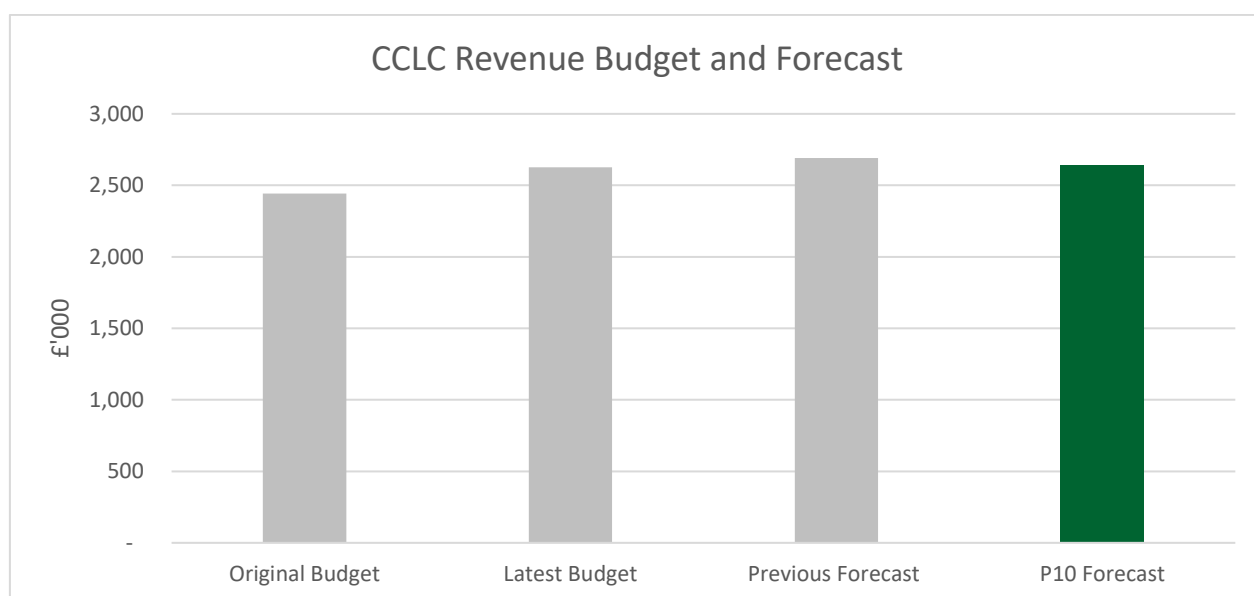
Climate change, Leisure and Community Committee Detailed Monitoring Report

Overview

1. This appendix sets out the detailed financial monitoring position for budgets within the scope of the Climate Change, Leisure and Community (CCLC) Committee. The forecast is based on the position as at Period 10 which covers the period from 1 December 2023 to 31 January 2024.

Revenue

2. The previous forecast reported at Period 8 was net expenditure of £2.691m. This was a variation to budget of £0.064m. The latest forecast position at Period 10 is £2.642m. This is a favourable variance of (£0.049m). The detailed revenue budgets and MTFP forecast is set out in Annex A.



Service Area	Original Budget £000	Original Budget Plus 2022/23 Carry Forwards		Latest Budget £000	Previous Forecast £000	Latest Forecast £000	Variation to Previous Forecast £000	Variation to Latest Budget £000
		£000	£000					
Community Partnerships	958		970	976	1,000	1,012	12	37
Leisure	1,158		1,158	1,273	1,301	1,305	4	31
Sustainability and Climate	325		371	378	391	325	(66)	(53)
Total	2,442		2,499	2,627	2,691	2,642	(49)	15

3. Annex B sets out the main variations to budget.

Capital Investment Programme

4. The latest capital investment programme for 2023/24 is £1.518m. A favourable variation of (£0.278m) is reported.
5. Detailed Capital budgets and explanation of key variations are set out in Annex C and Annex D respectively.

Staff Vacancy Monitoring

6. A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post.
7. The following table sets out the vacancies as at 31 January 2024.

Department	Job Title	Comments	Total
Landscape (Tree Unit)	Tree and Landscape Officer	Not currently advertised	1.00
Total Climate Change, Leisure & Community			1.00

Annex A CCLC Committee Medium Term Revenue Budget Service

Climate Change, Leisure and Community											
Community Partnerships	Original Budget 2023/24	Original Budget Plus 2022/23 Carry Forwards	Latest Budget 2023/24	Previous Forecast 2023/24	Spend to Date	Latest Forecast 2023/24	Variance @ P10	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Citizens Advice Bureaux	303,340	303,340	303,340	303,340	194,468	303,340	0	288,340	288,340	288,340	Budget will be spent
Community Development	4,500	4,500	4,500	4,500	(61,392)	4,500	0	4,500	4,500	4,500	Budget will be spent
Community Safety	217,274	228,774	241,846	241,846	265,637	272,211	30,365	307,487	312,468	316,398	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Community Partnerships	209,387	209,387	208,384	208,384	167,971	200,264	(8,120)	211,042	212,418	212,418	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. £11,500 budget transferred to Communications for Engagement HQ Have your say platform
Env Health - Commercial Team	209,790	209,790	209,790	209,790	194,970	199,790	(10,000)	209,790	209,790	209,790	Full budget not required for this financial year.
Licensing	(66,261)	(66,261)	(59,343)	(32,923)	(44,995)	(32,923)	0	(66,585)	(66,585)	(66,585)	Budget will be spent
Community & Leisure Grant	80,000	80,000	67,000	65,000	64,500	65,000	0	67,500	67,500	67,500	Budget will be spent
Total	958,030	969,530	975,517	999,937	781,159	1,012,182	12,245	1,022,074	1,028,431	1,032,361	

Leisure	Original Budget 2023/24	Original Budget Plus 2022/23 Carry Forwards	Latest Budget 2023/24	Previous Forecast 2023/24	Spend to Date	Latest Forecast 2023/24	Variance @ P10	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Leavesden Country Park	0	0	0	0	520	0	0	0	0	0	S106 funded expenditure will be transferred at year end
Community Arts	11,400	11,400	17,900	17,900	5,709	12,050	(5,850)	11,400	11,400	11,400	Increased income from art activities
Watersmeet	5,406	5,406	29,980	29,980	(138,845)	58,680	28,700	26,393	27,439	28,502	Increase in Electricity budget due to increased supplier costs
Leavesden Ymca	(35,000)	(35,000)	(35,000)	(35,000)	(38,210)	(35,000)	0	(35,000)	(35,000)	(35,000)	Income is received quarterly.
Oxhey Hall	(3,000)	(3,000)	(3,000)	(3,000)	(3,013)	(3,000)	0	(3,000)	(3,000)	(3,000)	Income is received quarterly.
Museum	(700)	(700)	(700)	(700)	(700)	(700)	0	(700)	(700)	(700)	Budget met
Playing Fields & Open Spaces	97,731	97,731	97,731	97,731	74,474	163,231	65,500	93,981	93,981	93,981	Increase in budgets required of £14,500 for Gas, £11,500 for Electricity and £17,500 for Water Rates due to increased supplier costs and backdated bills. Reduction in income of £22,000 due to decrease in football pitch hire. We are currently negotiating with Mill End Bowls Club in order for the club to take over maintenance in exchange for a Capital payment of less than a years cost.
Play Rangers	56,495	56,495	60,860	60,860	49,815	62,295	1,435	56,484	56,484	56,484	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Comm Parks & Sust Project	24,200	24,200	24,200	24,200	20,102	24,200	0	24,200	24,200	24,200	Budget will be spent
Aquadrome	16,550	16,550	44,615	71,735	69,215	92,735	21,000	39,615	39,615	39,615	Increase in budgets required of £15,000 for Electricity and £6,000 due to increased supplier costs
Leisure Venues	(479,640)	(479,640)	(479,640)	(479,640)	(412,643)	(479,640)	0	(509,893)	(509,893)	(509,893)	Budget will be spent
Leisure Development	519,504	519,504	555,333	555,333	407,273	491,963	(63,370)	557,807	560,235	561,419	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Play Development - Play schemes	42,940	42,940	42,940	42,940	32,338	42,940	0	34,843	34,843	34,843	Budget will be spent
Sports Devel-Sports Projects	45,550	45,550	52,050	52,050	30,534	44,550	(7,500)	48,135	48,135	48,135	Increased income from sport and physical activity sessions
Leisure & Community Services	121,355	121,355	36,184	36,184	31,515	39,574	3,390	36,087	36,087	36,087	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Grounds Maintenance	735,553	735,553	829,973	829,973	629,120	791,043	(38,930)	840,028	840,028	840,028	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Total	1,158,344	1,158,344	1,273,426	1,300,546	757,204	1,304,921	4,375	1,220,380	1,223,854	1,226,101	

CCLC Committee Medium Term Revenue Budget Service cont.

Sustainability and Climate	Original Budget 2023/24	Original Budget Plus 2022/23 Carry Forwards	Latest Budget 2023/24	Previous Forecast 2023/24	Spend to Date	Latest Forecast 2023/24	Variance @ P10	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Energy Efficiency	19,500	19,500	19,500	14,500	100	14,500	0	9,500	9,500	9,500	Budget will be spent
Sustainability Projects	3,000	3,000	3,000	3,000	0	3,000	0	78,000	103,000	128,000	Budget will be spent
Corporate Climate Change	98,085	144,154	147,507	147,507	(143,363)	147,507	0	102,262	102,262	102,262	Income and Expenditure budgets of £54,355 required for Ringfenced Social Housing Decarbonisation Fund Wave 2.
Innovate UK	0	0	0	0	38,751	0	0	0	0	0	Innovate UK Grant claimed retrospectively as per grant conditions
Pest Control	80,755	80,755	80,755	80,755	79,981	80,755	0	12,755	12,755	12,755	Budget will be spent
Environmental Maintenance	25,970	25,970	25,970	43,970	33,354	43,970	0	25,970	25,970	25,970	Budget will be spent
Animal Control	62,305	62,305	65,295	65,295	55,223	65,295	0	64,490	64,490	64,490	Budget will be spent
Cemeteries	(208,623)	(208,623)	(208,623)	(208,623)	(206,953)	(274,573)	(65,950)	(228,193)	(228,193)	(228,193)	Increase in income expected from Burial Fees, Burial Rights Fees and Memorial Fees of £75,750, offset by an Increase in budgets required of £1,800 for Water Rates and £8,000 for Memorial Stone Management due to statutory memorial testing
Trees And Landscapes	244,360	244,360	244,360	244,360	101,751	244,360	0	243,760	243,760	243,760	Income and Expenditure budgets of £23,604 required for Ringfenced Countrywide Stewardship Grant.
Total	325,352	371,421	377,764	390,764	(41,156)	324,814	(65,950)	308,544	333,544	358,544	
Total Climate Change, Leisure and Community	2,441,726	2,499,295	2,626,707	2,691,247	1,497,207	2,641,917	(49,330)	2,550,998	2,585,829	2,617,006	

Annex B

CCLC Committee Explanations of revenue supplementary estimates, variances to be managed and virements reported this Period

Variances to be managed

Climate Change, Leisure and Community			
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Cemeteries	Premises	Increase in budgets required of £1,800 for Water Rates and £8,000 for Memorial Stone Management due to statutory memorial testing	9,800
	Income	Increased income from Burial Fees, Burial Rights Fees and Memorial Fees	(75,750)
Total Sustainability and Climate			(65,950)
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Community Arts	Income	Increased income from art activities	(5,850)
Watersmeet	Premises	Increase in Electricity budget due to increased supplier costs	28,700
Playing Fields & Open Spaces	Premises	Increase in budgets required of £14,500 for Gas, £11,500 for Electricity and £17,500 for Water Rates due to increased supplier costs and backdated bills	43,500
	Income	Reduction in income due to decrease in football pitch hire	22,000
Play Rangers	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	1,435
Aquadrome	Premises	Increase in budgets required of £15,000 for Electricity and £6,000 due to increased supplier costs	21,000
Leisure Development	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(63,370)
Sports Devel - Sports Projects	Income	Increased income from sport and physical activity sessions	(7,500)
Leisure & Community Services	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	3,390
Grounds Maintenance	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(38,930)
Total Leisure			4,375
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Community Safety	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	30,365
Community Partnerships	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	3,380
Env Health - Commercial Team	Third Party Payments	Full budget not required for this financial year.	(10,000)
Total Community Partnerships			23,745
Total Climate Change, Leisure and Community			(37,830)

Virements

Climate Change, Leisure and Community			
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Community Partnerships	Supplies and Services	Budget transferred to Communications for Engagement HQ Have your say platform	(11,500)
Total Community Partnerships			(11,500)
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £
Corporate Climate Change	Supplies and Services	To Spend Social Housing Decarbonisation Fund Grant	54,355
	Income	Receipt of Social Housing Decarbonisation Fund Grant	(54,355)
Trees and Landscapes	Supplies and Services	To Spend Countrywide Stewardship Grant	23,604
	Income	Receipt of Countrywide Stewardship Grant	(23,604)
Total Sustainability and Climate			0
Total Climate Change, Leisure and community			(11,500)

**Annex C
CCLC Medium term capital investment programme**

Climate Change, Leisure & Community												
Community Partnerships	Original Budget 2023/24 £	Latest Budget 2023/24 £	P10 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
Capital Grants & Loans	0	0	0	0	0	20,000	20,000	20,000	20,000	20,000	20,000	
Community CCTV	6,000	6,000	0	0	(6,000)	6,000	12,000	6,000	6,000	6,000	6,000	Budget rephased to 2024/25 for planned new cameras
Sub-total Community Partnerships	6,000	6,000	0	0	(6,000)	26,000	32,000	26,000	26,000	26,000	26,000	
Leisure	Original Budget 2023/24 £	Latest Budget 2023/24 £	P10 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
Denham Way MUGA	0	30,000	30,450	30,000	0	0	0	0	0	0	0	Project Complete
Barton Way MUGA	0	2,449	2,248	2,449	0	0	0	0	0	0	0	Project Complete
Aquadrome	22,500	0	0	0	0	0	0	0	0	0	0	
Aquadrome Bridge Replacement	0	0	0	0	0	320,524	320,524	0	0	0	0	Project due to commence 2024/25
Leavesden Country Park Gate	0	191,256	26,367	191,256	0	0	0	0	0	0	0	Budget will be spent
Watersmeet Electrical	23,000	26,234	23,870	26,234	0	144,100	144,100	0	0	0	0	Budget will be spent
South Oxhey Playing Fields	468,750	506,498	483,170	506,498	0	0	0	0	0	0	0	Project complete - retention to be paid following 6 months defects inspection
Watersmeet Projector	80,000	80,000	56,117	80,000	0	0	0	0	0	0	0	Budget will be spent
Scotsbridge-Chess Habitat	8,190	8,190	0	0	(8,190)	0	8,190	0	0	0	0	Budget to be re-phased to 2024/25 - Project being led by Countryside Management Service
Open Space Access Improvements	60,000	75,390	35,196	75,390	0	60,000	60,000	60,000	60,000	60,000	60,000	Budget will be spent
Improve Play Area-Future Schemes	115,000	20,680	7,661	20,680	0	120,000	120,000	120,000	120,000	120,000	120,000	Budget will be spent
Aquadrome-Whole Life Costing	11,000	11,000	6,886	11,000	0	11,000	11,000	11,000	11,000	11,000	11,000	Budget will be fully spent - New pumps likely to be required
Replacement Ground Maintenance Vehicles	264,000	264,000	0	0	(264,000)	540,000	804,000	540,000	540,000	540,000	540,000	Budget rephased to 2024/25 due to the length of time required to build the vehicles
Watersmeet-Whole Life Costing	20,000	20,000	17,049	20,000	0	20,000	20,000	20,000	20,000	20,000	20,000	Budget will be spent
Pavilions-Whole Life Costing	11,000	11,000	5,332	11,000	0	11,000	11,000	11,000	11,000	11,000	11,000	Budget will be fully spent - Works at King George V
Outdoor Fitness Zones	27,200	160,532	160,532	160,532	0	0	0	0	0	0	0	Project Complete
Feamey Mead Play Area	0	50,000	0	50,000	0	0	0	0	0	0	0	Awaiting Planning Permission
Lincoln Drive Play Area	0	50,000	0	50,000	0	0	0	0	0	0	0	Awaiting Planning Permission
Sub-total Leisure	1,110,640	1,507,229	854,878	1,235,039	(272,190)	1,226,624	1,498,814	762,000	762,000	762,000	762,000	
Sustainability & Climate	Original Budget 2023/24 £	Latest Budget 2023/24 £	P10 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
Cemetery-Whole Life Costing	5,000	5,000	170	5,000	0	5,000	5,000	5,000	5,000	5,000	5,000	Budget will be spent - new toilets Woodcock Hill
Sub-total Sustainability & Climate	5,000	5,000	170	5,000	0	5,000	5,000	5,000	5,000	5,000	5,000	
Total Climate Change, Leisure & Community	1,121,640	1,518,229	855,048	1,240,039	(278,190)	1,257,624	1,535,814	793,000	793,000	793,000	793,000	

Annex D**CCLC Explanations of capital variances reported this Period**

Description	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £
Climate Change, Leisure & Community			
Community CCTV	Budget rephased to 2024/25 for planned new cameras	(6,000)	6,000
Scotsbridge-Chess Habitat	Budget to be re-phased to 2024/25 - Project being led by Countryside Management Service	(8,190)	8,190
Replacement Ground Maintenance Vehicles	Budget rephased to 2024/25 due to the length of time required to build the vehicles	(264,000)	264,000
Total Climate Change, Leisure & Community		(278,190)	278,190