Score / Colour Code	Impact and Recommendation
Dark green (4)	Strong positive impacts for sustainability. Recommendation to proceed as is with this aspect.
Light green (3)	Some positive impact for sustainability. Recommendation to further enhance this aspect where possible and proceed.
Yellow (2)	Some possible negative impacts for sustainability. Recommendation to review these aspects and find mitigations where possible.
Red (1)	Considerable inconsistency with the council's sustainability objectives. Strong recommendation to review these aspects and find mitigations.
Red (1) Grey (0)	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.

#### **Guidance for use**

Please answer all questions from the drop-down options in the 'impact' column (C), including 'not applicable' as needed.

Please email your completed copy of the form to Joanna. Hewitson@threerivers.gov.uk.

Key to the colour coding of answers is given at the top of the page.

t'	Name of project/policy/procurement and date	Housing Allocations Policy Review 2025
	Brief description (1-2 sentences):	Report prepared to provide recommended updates to the council's Housing Allocations Policy. This policy guides how the council will allocate social housing available within the district and the priorties awarded to eligible cohorts.

Question	Impact (select from list)	Score 1 to 4)	Justification or mitigation	Impact (select from list)	Revised Score (1-4)
What effect will this project have on overall energy use (electricity o				Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0
other fuels) e.g. in buildings, appliances or machinery?  What effect will this project have on the direct use of fossil fuels	this area, but otherwise proceed.  Neutral or not applicable. Recommendation to consider how benefits could be achieved in	0		Neutral or not applicable. Recommendation to consider how benefits could be achieved in this	0
such as gas, petrol, diesel, oil?	this area, but otherwise proceed.	0		area, but otherwise proceed.	0
Does this project further maximise the use of existing building space? E.g. co-locating services; bringing under-used space into use; using buildings out-of-hours	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0		Neutral or not applicable. Recommendation to consider how benefits could be achieved in this	0
Will any new building constructed or refurbished be highly energy efficient in use? (e.g. high levels of insulation, low energy demand per sq. m., no servicing with fossil fuels such as gas heating, EPC "A" or BREAM "excellent").	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0		Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0
Does this make use of sustainable materials / inputs in your project? E.g. re-used or recycled construction materials; timber in place of concrete	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0		Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0
Does this use more sustainable processes in the creation of the project? E.g. modular and off-site construction; use of electrical plant instead of petrol/diesel,	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0		Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0
Will this increase the supply of renewable energy? e.g. installing solar panels; switching to a renewable energy tariff	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0		Neutral or not applicable. Recommendation to consider how benefits could be achieved in this	0
Do any appliances or electrical equipment to be used have high energy efficiency ratings?	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	0		Neutral or not applicable.  Recommendation to consider how benefits could be achieved in this	0
Average Score	'	#DIV/0!			#DIV/0!

# Ways to optimise sustainability and work towards net zero carbon:

- Insulate buildings to a high standard.
- Include energy efficiency measures when carrying
- Replace gas boilers with renewable heating, such as heat pumps. Consider District Heat Networks where appropriate.
- Construct new buildings to Passivhaus standard.
- Design and deliver buildings and infrastructure with lower-carbon materials, such as recycled material, wool- or hemp-based insulation, and timber frames.
- Use construction methods that reduce overall energy use, such as modular, factory-built components, or use of electrical plant on-site.
- Install solar panels or other renewable energy generation, and consider including battery storage.
- Switch to a certified renewable energy provider e.g. utilise power purchase agreements (PPA)
- Use energy-efficient appliances.
- Install low-energy LED lighting.
- Install measures to help manage building energy demand, such as smart meters, timers on lighting, or building management systems.

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Yellow (2)	Some possible negative impacts for sustainability. Recommendation to review these aspects and find mitigations where possible.	
Red (1)	Considerable inconsistency with the council's sustainability objectives. Strong recommendation to review these aspects and find mitigations.	
Grey (0)	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	

	Travel					
	Question	Impact	Score (0-4)	Justification or mitigation	Impact (select from list)	Revised Score (0-4)
					Neutral or not applicable.	
		Neutral or not applicable. Recommendation to			Recommendation to consider how	
		consider how benefits could be achieved in this			benefits could be achieved in this	
9	Reducing travel: what effect will this project have on overall vehicle use?	area, but otherwise proceed.	0		neutral or not applicable.	0
		Neutral or not applicable. Recommendation to			Recommendation to consider how	
		consider how benefits could be achieved in			benefits could be achieved in this	
10	Will this project use petrol or diesel vehicles or EV, hybrid?	this area, but otherwise proceed.	0		area, but otherwise proceed.	0
		Neutral or not applicable. Recommendation to			Recommendation to consider how	
	Will this support people to use active or low-carbon transport? E.g.	consider how benefits could be achieved in this			benefits could be achieved in this	
11	cycling, walking, switching to electric transport	area, but otherwise proceed.	0		area, but otherwise proceed.	0
		Navitual as not applicable. Decomposedation to			Neutral or not applicable.	
	Will it be easily accessible for all by foot, bike, or public transport,	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this			Recommendation to consider how benefits could be achieved in this	
	including for disabled people?	area, but otherwise proceed.	0		area, but otherwise proceed.	0
12	indiading for disabled people:	area, but offici wide proceed.	Ŭ		area, but offici wise proceed.	
					Neutral or not applicable.	
		Neutral or not applicable. Recommendation to			Recommendation to consider how	
	Has the project taken steps to reduce traffic? Using e-cargo bikes; timing	consider how benefits could be achieved in this			benefits could be achieved in this	
13	activities or deliveries to be outside peak congestion times	area, but otherwise proceed.	0		area, but otherwise proceed.	0
	Average Score		#DIV/0!			#DIV/0!

Ways to optimise sustainability and work towards
net zero carbon:

- Reduce the need to travel e.g. through remote meetings, or rationalising routes and rounds.
- Share vehicles or substitute different modes of travel, rather than procuring new fleet.
- Specify electric, hybrid, or most fuel efficient vehicles for new fleet or for services involving transport.
- Support users and staff to walk, cycle, or use public transport e.g. with cycle parking, training, incentives.
- Model and mitigate the project's effect on traffic and congestion e.g. retiming the service or deliveries

- Use zero-emission deliveries

	Goods and Consumption					
	Question	Impact	Score (0-4)	Justification or mitigation	Impact (select from list)	Revised Score (0-4)
		Neutral or not applicable. Recommendation to			Neutral or not applicable.	
	Has this project considered ways to reuse existing goods and materials to				Recommendation to consider how	
14		area, but otherwise proceed.	0		benefits could be achieved in this	0
					Neutral or not applicable.	
	Does it reduce reliance on buying newly manufactured goods? E.g.	Neutral or not applicable. Recommendation to			Recommendation to consider how	
	repair and re-use; sharing and lending goods between services or	consider how benefits could be achieved in this			benefits could be achieved in this	
15	people; leasing or product-as-a-service rather than ownership	area, but otherwise proceed.	0		area, but otherwise proceed.	0
		Neutral or not applicable. Recommendation to			Neutral or not applicable.	
	Does it use products and resources that are re-used, recycled, or	consider how benefits could be achieved in this			Recommendation to consider how	
16	renewable?	area, but otherwise proceed.	0		benefits could be achieved in this	0
		Neutral or not applicable. Recommendation to			Neutral or not applicable.	
	Does it enable others to make sustainable choices within their lifestyles,	consider how benefits could be achieved in this			Recommendation to consider how	
17	or engage people about this?	area, but otherwise proceed.	0		benefits could be achieved in this	0
					Neutral or not applicable.	
		Neutral or not applicable. Recommendation to			Recommendation to consider how	
		consider how benefits could be achieved in this			benefits could be achieved in this	
18	Is there a plan to reduce waste sent to landfill in manufacture?	area, but otherwise proceed.	0		area, but otherwise proceed.	0
		Neutral or not applicable. Recommendation to			Neutral or not applicable.	
	Is the material used able to be re-used, re-purposed, or recyled at end of	consider how benefits could be achieved in this			Recommendation to consider how	
19	its life?	area, but otherwise proceed.	0		benefits could be achieved in this	0
	Has it taken steps to ensure any food it offers is more sustainable? E.g.	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
	less and high-quality (high welfare) meat and dairy; minimises food	consider how benefits could be achieved in this			Recommendation to consider how	
20	waste; seasonal produce; locally sourced.	area, but otherwise proceed.	0		benefits could be achieved in this	0
	Average Score		#DIV/0!			#DIV/0!

## Ways to optimise sustainability and work towards net zero carbon:

- Procure goods through sharing, leasing, or product-asa-service models rather than ownership.
- Use pre-owned and reconditioned goods, and reduce reliance on procuring new goods.
- Use recycled materials, and procure items that can be reconditioned or recycled at end-of-life.
  Use lifecycle costing in business cases to capture the
- full cost of operation, repair and disposal of an item.
   Ensure meat and dairy is high-quality, high-welfare.
- Design waste, including food waste, out of business models e.g. separating (and composting) food waste; replacing single-use items with reusable items.
- Use contact points with residents, community groups and businesses to engage and enable them to adopt low-waste, low-carbon behaviours.

The Commence and Contamination of Impact recomment		
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Grey (0)	Neutral or not applicable. Recommendation to consider how benefits could be achieved in this area, but otherwise proceed.	

					Revised
Question	Impact	Score (0-4)	Justification or mitigation	Impact (select from list)	Score (0
What effect does this project have on total area of non-amenity	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
green/blue space? (Amenity green space = playing fields, play areas,	consider how benefits could be achieved in this			Recommendation to consider how	
sporting lakes etc. Non-amenity= e.g. woodland, grassland, wetland,	area, but otherwise proceed.	0		benefits could be achieved in this	0
	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
Does the project create more habitat for nature? E.g. native plants, trees,	consider how benefits could be achieved in this			Recommendation to consider how	
and flowers	area, but otherwise proceed.	0		benefits could be achieved in this	0
Does it make changes to existing habitats and have a negative impact on	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
nature? E.g. use of pesticides, reduced extent and variety of plants,	consider how benefits could be achieved in this			Recommendation to consider how	
planting non-native species	area, but otherwise proceed.	0		benefits could be achieved in this	0
	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
Does it help people understand the value of biodiversity, and encourage	consider how benefits could be achieved in this			Recommendation to consider how	
residents to support it in their private and community spaces?	area, but otherwise proceed.	0		benefits could be achieved in this	0
Average Score		#DIV/0!			#DIV/0!
Adaptation					
					Revised
Question	Impact Neutral or not applicable. Recommendation to	Score (0-4)	Justification or mitigation	Impact (select from list) Neutral or not applicable.	Score (0-
Does any planned project, construction or building use include measures	consider how benefits could be achieved in			Recommendation to consider how	
to conserve water?	this area, but otherwise proceed.	0		benefits could be achieved in this	0
	Neutral or not applicable. Recommendation to	<u> </u>		Neutral or not applicable.	<u> </u>
Does anythe project, consider how to sustainably protect people from	consider how benefits could be achieved in			Recommendation to consider how	
extreme weather?	this area, but otherwise proceed.	0		benefits could be achieved in this	0
Has any planned building work or infrastructure considered how to	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
mitigate flood risk? E.g. Sustainable Drainage Systems (SuDS); de-	consider how benefits could be achieved in			Recommendation to consider how	
paving areas; green roofs	this area, but otherwise proceed.	0		benefits could be achieved in this	0
	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
Does any planned infrastructure or building work increase the overall	consider how benefits could be achieved in this			Recommendation to consider how	
footprint of hard surfacing? (as opposed to green or permeable surfacing)	area, but otherwise proceed.	0		benefits could be achieved in this	0
	Neutral or not applicable. Recommendation to			Neutral or not applicable.	
Has the project considered its own resilience to future extreme heat, flood	consider how benefits could be achieved in this			Recommendation to consider how	
risk, or water shortage?	area, but otherwise proceed.	0		benefits could be achieved in this	0
Average Score		#DIV/0!			#DIV/0!
Engagement and Influence					
					Revised
Question	Impact	Score (0-4)	Justification or mitigation	Impact (select from list)	Score (0-
				Neutral or not applicable.	
	Neutral or not applicable. Recommendation to			Recommendation to consider how	
Does this project raise awareness and understanding of the climate and	consider how benefits could be achieved in			benefits could be achieved in this	
ecological emergency, and the steps that people can take?	this area, but otherwise proceed.	0		area, but otherwise proceed.	0
Average Score		#DIV/0!			#DIV/0!
Total Overall Average Score		#DIV/0!	I .		#DIV/0!

# Ways to optimise sustainability and work towards net zero carbon:

### (Seek advice from Landscapes Team if required)

- Avoid converting green space to hard surfacing.
- Use underutilised space for planting, such as green roofs and walls.
- Plant native plants and perennials, rather than nonnative ornamental species, to encourage biodiversity.
- Reduce trimming of grass and hedges, and avoid use
- of synthetic pesticides.
   Provide space for animals e.g. long grass areas, bird boxes, bat boxes, 'insect hotels', ponds, hedgehog hides and passages, log piles
- Consider the ecological impacts from manufacture

## Ways to optimise sustainability and work towards net zero carbon:

- Install water-saving devices in taps, showers and
- Re-use grey water in new developments
- -Capture and re-use rainwater where possible e.g. water butts for use in car washing, watering garden, toilets
- Ensure all new building or refurbishment (especially of homes) models and mitigates future overheating risk, with adequate ventilation and shading
- Avoid increasing areas of hard surfacing.
- Convert hard surfacing to green and permeable surfacing where possible, and install Sustainable Drainage systems (SUDS).
- Plant drought-tolerant plants and mulch landscapes to avoid water loss through evaporation.

## Ways to optimise sustainability and work towards net zero carbon:

- 'Make every contact count', by using contact points with residents, businesses and community groups to promote understanding of the climate emergency.

Now assessment is compelete copy and paste box into your business case, committee report. (under environmental implications 6). Whole assessment can be an appendix. Procurement tenders are expected to submit complete report with application.

Homes, buildings, infrastructure, equipment and energy	#DIV/0!
Travel	#DIV/0!
Goods and Consumption	#DIV/0!
Ecology	#DIV/0!
Adaptation	#DIV/0!
Engagement and Influence	#DIV/0!
Total Overall Average Score	#DIV/0!

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