

## Three Rivers Fees and Charges Schedule - Discretionary and Locally Set from From 1 April 2026

Service Area	Name of Fee or Charge	Description of Fee or Charge		Statutory or Discretionary	VAT	CurrentCharge EXC VAT 2025/26 £	Increase	Proposed charge 26/27 EXC VAT £	Proposed charge 26/27 INC VAT £	
Licensing	Drivers	New Private Hire & Hackney Carriage Driver Licence	1 year	Discretionary	Non Business	199.00	0.00%	199.00	199.00	
			2 year	Discretionary	Non Business	402.00	0.00%	402.00	402.00	
			3 year	Discretionary	Non Business	518.00	0.00%	518.00	518.00	
		Private Hire & Hackney Carriage Driver Renewal	1 year	Discretionary	Non Business	178.00	0.00%	178.00	178.00	
			2 year	Discretionary	Non Business	385.00	0.00%	385.00	385.00	
			3 year	Discretionary	Non Business	477.00	0.00%	477.00	477.00	
		Dual Driver	1 year	Discretionary	Non Business	232.00	0.00%	232.00	232.00	
			3 year	Discretionary	Non Business	612.00	0.00%	612.00	612.00	
		Dual Driver Renewal	1 year	Discretionary	Non Business	227.00	0.00%	227.00	227.00	
			3 year	Discretionary	Non Business	597.00	0.00%	597.00	597.00	
		Replacement Driver Licence			Discretionary	Non Business	14.00	3.57%	14.50	14.50
		Replacement platform title small (PH) and size 4 (HC)	Small (PH)	Discretionary	Non Business	4.00	0.00%	4.00	4.00	
			Size 4 (H)	Discretionary	Non Business	6.00	0.00%	6.00	6.00	
		Plate release key for plates			Discretionary	Non Business	2.00	0.00%	2.00	2.00
		Replacement Badge			Discretionary	Non Business	26.00	0.00%	26.00	26.00
		Enhanced Disclosure and Barring Service Certificate				Non Business	52.60	0.00%	52.60	52.60
		Change of Address/ Details			Discretionary	Non Business	32.00	3.13%	33.00	33.00
		Knowledge Test - 2nd to 5th attempt			Discretionary	Non Business	20.00	5.00%	21.00	21.00

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Licensing	Vehicles	Private Hire & Hackney Carriage New Vehicle Licence		Discretionary	Non Business	227.00	3.52%	235.00	235.00
		Renewal Vehicle Licence		Discretionary	Non Business	190.00	3.68%	197.00	197.00
		Change of Licence Holder		Discretionary	Non Business	56.00	3.57%	58.00	58.00
		Change of Vehicle		Discretionary	Non Business	80.00	3.75%	83.00	83.00
		Cherished Plate			Non Business	47.00	3.19%	48.50	48.50
		Internal Plate Holder Replacement		Discretionary	Non Business	4.00	12.50%	4.50	4.50
		Replacement External Plate		Discretionary	Non Business	33.00	3.03%	34.00	34.00
		Replacement Internal Plate		Discretionary	Non Business	20.00	5.00%	21.00	21.00
		Replacement Plate and Licence		Discretionary	Non Business	47.00	3.19%	48.50	48.50
		Replacement Paper Licence		Discretionary	Non Business	14.00	3.57%	14.50	14.50
		Replacement Bracket		Discretionary	Non Business	28.00	3.57%	29.00	29.00
		Pins for bracket			Non Business	2.00	25.00%	2.50	2.50
		No Smoking Sign			Non Business	2.00	25.00%	2.50	2.50
		Door Stickers		Discretionary	Non Business	8.00	6.25%	8.50	8.50
		Platform including yellow security button			Non Business	8.00	6.25%	8.50	8.50
		Advertising		Discretionary	Non Business	32.00	3.13%	33.00	33.00
		Change of Address/ Details		Discretionary	Non Business	32.00	3.13%	33.00	33.00
		Exemption		Discretionary	Non Business	80.00	3.13%	82.50	82.50
	Private Hire Operator	Operator Licence -1 Vehicle	5 year	Discretionary	Non Business	1,197.00	3.26%	1,236.00	1,236.00
			1 year	Discretionary	Non Business	240.00	3.33%	248.00	248.00
		Operator Licence - 2-4 Vehicles	5 year	Discretionary	Non Business	1,574.00	3.24%	1,625.00	1,625.00
			1 year	Discretionary	Non Business	316.00	3.48%	327.00	327.00
		Operator Licenece - 5-10 Vehicles	5 year	Discretionary	Non Business	2,139.00	3.23%	2,208.00	2,208.00
			1 year	Discretionary	Non Business	429.00	3.26%	443.00	443.00
		Operator Licence - 11+ Vehicles	5 year	Discretionary	Non Business	2,232.00	3.23%	2,304.00	2,304.00
			1 year	Discretionary	Non Business	446.00	3.36%	461.00	461.00
		Private Hire Operator Replacement Licence		Discretionary	Non Business	14.00	3.57%	14.50	14.50
		Knowledge Test			Non Business	20.00	5.00%	21.00	21.00
		Change of Address/ Details		Discretionary	Non Business	32.00	3.13%	33.00	33.00
		Replacement Paper Licence		Discretionary	Non Business	14.00	3.57%	14.50	14.50

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Licensing	Scrap Metal	Scrap Metal Licence Site 3yrs	Discretionary	Non Business	974.00	3.29%	1,006.00	1,006.00	
		Renewal of Scrap Metal Site Licence	Discretionary	Non Business	954.00	3.25%	985.00	985.00	
		Additional Site Licence	Discretionary	Non Business	628.00	3.34%	649.00	649.00	
		Scrap Metal Collectors Licence	Discretionary	Non Business	374.00	3.21%	386.00	386.00	
		Scrap Metal Collectors Renewal	Discretionary	Non Business	347.00	3.46%	359.00	359.00	
		Application to Vary Scrap Metal Licence	Discretionary	Non Business	202.00	3.47%	209.00	209.00	
		Change of Licencee Details	Discretionary	Non Business	20.00	5.00%	21.00	21.00	
		Change of Licenced Sites	Discretionary	Non Business	202.00	3.47%	209.00	209.00	
		Change of Site Manager	Discretionary	Non Business	20.00	5.00%	21.00	21.00	
		Collectors of Site Licence	Discretionary	Non Business	974.00	3.29%	1,006.00	1,006.00	
	Sexual Entertainment	Sexual Entertainment Venue	Discretionary	Non Business	1,037.00	3.28%	1,071.00	1,071.00	
		Fee on Grant of a Licence	Discretionary	Non Business	378.00	3.44%	391.00	391.00	
		Renewal of Sexual Entertainment Venue Licence	Discretionary	Non Business	1,031.00	3.20%	1,064.00	1,064.00	
		Major Variation of Sexual Entertainment Venue	Discretionary	Non Business	252.00	3.57%	261.00	261.00	
		Minor Variation of Sexual Entertainment Venue	Discretionary	Non Business	102.00	3.92%	106.00	106.00	
	Street Trading	Street Trading	Discretionary	Non Business	273.00	3.30%	282.00	282.00	
		Occasional Street Trading Consent	Discretionary	Non Business	70.00	3.57%	72.50	72.50	
		One Off Street Trading Consent	Discretionary	Non Business	31.00	3.23%	32.00	32.00	
		Renewal of Consent Fee	Discretionary	Non Business	250.00	3.20%	258.00	258.00	
	Special Treatment	Premises Registration				220.00	3.64%	228.00	228.00
		Operator Registration				70.00	3.57%	72.50	72.50
Licensing	Pavement Licences	Pavement Licence			500.00	0.00%	500.00	500.00	
		Renewal Fee			350.00	0.00%	350.00	350.00	
	Hypnotism licensing fee	Hypnotism Event fee for practitioners in a non-licensed	Discretionary		50.00		50.00	50.00	
	Pre application advice charging for premises and club premises licences	Per enquiry	Discretionary		75.00		75.00	75.00	
	Gambling	Small lottery change of officer			15.00		15.00	15.00	
	Street Trading	Replacement licence (due to loss/theft)			15.00		15.00	15.00	
Planning	Pre Application Fees	Householder Development	Pre application advice	Discretionary	Standard Rated	92.50	3.60%	95.83	115.00
			Meeting	Discretionary	Standard Rated	149.17	3.35%	154.17	185.00

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				Follow up enquiry	Discretionary	Standard Rated	51.67	3.23%	53.33	64.00
		Residential Development (New builds and Conversions)	Single Dwellings including replacement dwellings	Pre application advice	Discretionary	Standard Rated	386.67	3.23%	399.17	479.00
				Meeting	Discretionary	Standard Rated	149.17	3.35%	154.17	185.00
				Follow up enquiry	Discretionary	Standard Rated	75.00	3.33%	77.50	93.00
		2 to 5 dwellings	Pre application advice	Discretionary	Standard Rated	634.17	3.29%	655.00	786.00	
				Meeting	Discretionary	Standard Rated	230.83	3.25%	238.33	286.00
				Follow up enquiry	Discretionary	Standard Rated	115.83	3.60%	120.00	144.00
		6 to 10 dwellings	Pre application advice	Discretionary	Standard Rated	947.50	3.25%	978.33	1,174.00	
				Meeting	Discretionary	Standard Rated	338.33	3.20%	349.17	419.00
				Follow up enquiry	Discretionary	Standard Rated	169.17	3.45%	175.00	210.00
		10 to 24 dwellings	Pre application advice	Discretionary	Standard Rated	1,895.00	3.21%	1,955.83	2,347.00	
				Meeting	Discretionary	Standard Rated	676.67	3.20%	698.33	838.00
				Follow up enquiry	Discretionary	Standard Rated	338.33	3.20%	349.17	419.00

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Planning	Pre Application Fees	Residential Development (New builds and Conversions)	25 to 49 dwellings	Pre application advice	Discretionary	Standard Rated	3,789.17	3.21%	3,910.83	4,693.00
				Meeting	Discretionary	Standard Rated	1,353.33	3.20%	1,396.67	1,676.00
				Follow up enquiry	Discretionary	Standard Rated	676.67	3.20%	698.33	838.00
			50 to 99 dwellings	Pre application advice	Discretionary	Standard Rated	6,150.00	3.21%	6,347.50	7,617.00
				Meeting	Discretionary	Standard Rated	1,353.33	3.20%	1,396.67	1,676.00
				Follow up enquiry	Discretionary	Standard Rated	676.67	3.20%	698.33	838.00
			100 to 199 dwellings	Pre application advice	Discretionary	Standard Rated	9,225.00	3.21%	9,520.83	11,425.00
				Meeting	Discretionary	Standard Rated	1,353.33	3.20%	1,396.67	1,676.00
				Follow up enquiry	Discretionary	Standard Rated	676.67	3.20%	698.33	838.00
			200 to 499 dwellings	Pre application advice	Discretionary	Standard Rated	12,300.00	3.20%	12,694.17	15,233.00
				Meeting	Discretionary	Standard Rated	1,353.33	3.20%	1,396.67	1,676.00
				Follow up enquiry	Discretionary	Standard Rated	676.67	3.20%	698.33	838.00
			500+ dwellings	Pre application advice	Discretionary	Standard Rated	N/A	N/A	N/A	N/A
				Meeting	Discretionary	Standard Rated				
				Follow up enquiry	Discretionary	Standard Rated				

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Planning	Pre Application Fees	Non-residential development (including erection, alteration of plant or machinery on non-residential premises)	0-100sqm Floorspace (GFA)	Pre application advice	Discretionary	Standard Rated	386.67	3.23%	399.17	479.00
				Meeting	Discretionary	Standard Rated	149.17	3.35%	154.17	185.00
				Follow up enquiry	Discretionary	Standard Rated	75.00	3.33%	77.50	93.00
			101 to 500 sqm Floorspace (GFA)	Pre application advice	Discretionary	Standard Rated	634.17	3.29%	655.00	786.00
				Meeting	Discretionary	Standard Rated	230.83	3.25%	238.33	286.00
				Follow up enquiry	Discretionary	Standard Rated	115.83	3.60%	120.00	144.00
			501 to 1,000 sqm	Pre application advice	Discretionary	Standard Rated	947.50	3.25%	978.33	1,174.00
				Meeting	Discretionary	Standard Rated	338.33	3.20%	349.17	419.00
				Follow up enquiry	Discretionary	Standard Rated	169.17	3.45%	175.00	210.00
		1,001 to 5,000 sqm	Pre application advice	Discretionary	Standard Rated	1,895.00	3.21%	1,955.83	2,347.00	
			Meeting	Discretionary	Standard Rated	676.67	3.20%	698.33	838.00	
			Follow up enquiry	Discretionary	Standard Rated	338.33	3.20%	349.17	419.00	
		Over 5,000 sqm	Pre application advice	Discretionary	Standard Rated	3,789.17	3.21%	3,910.83	4,693.00	
			Meeting	Discretionary	Standard Rated	1,353.33	3.20%	1,396.67	1,676.00	
			Follow up enquiry	Discretionary	Standard Rated	676.67	3.20%	698.33	838.00	

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Planning	Pre Application Fees	Change of Use of existing buildings or land with no increase in floorspace - (If change of use involves increases in floorspace then to be considered under relevant category)	Pre application advice	Discretionary	Standard Rated	256.67	3.25%	265.00	318.00
			Meeting	Discretionary	Standard Rated	135.83	3.68%	140.83	169.00
			Follow up enquiry	Discretionary	Standard Rated	68.33	3.66%	70.83	85.00
		Agriculture and Forestry buildings	465sqm and under	Pre application advice	Discretionary	87.50	3.81%	90.83	109.00
				Meeting	Discretionary	108.33	3.85%	112.50	135.00
				Follow up enquiry	Discretionary	54.17	4.62%	56.67	68.00
			466-540sqm	Pre application advice	Standard Rated	256.67	3.25%	265.00	318.00
				Meeting	Discretionary	135.83	3.68%	140.83	169.00
				Follow up enquiry	Discretionary	68.33	3.66%	70.83	85.00
			541sqm and over	Pre application advice	Standard Rated	666.67	3.25%	688.33	826.00
				Meeting	Discretionary	230.83	3.25%	238.33	286.00
				Follow up enquiry	Discretionary	115.83	3.60%	120.00	144.00

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Planning	Pre Application Fees	Buildings and structures for equestrian purposes including stables, menage, riding schools	40sqm and under	Pre application advice	Discretionary	Standard Rated	87.50	3.81%	90.83	109.00
				Meeting	Discretionary	Standard Rated	108.33	3.85%	112.50	135.00
				Follow up enquiry	Discretionary	Standard Rated	54.17	4.62%	56.67	68.00
			41sqm and over	Pre application advice	Discretionary	Standard Rated	208.33	3.20%	215.00	258.00
				Meeting	Discretionary	Standard Rated	135.83	3.68%	140.83	169.00
				Follow up enquiry	Discretionary	Standard Rated	68.33	3.66%	70.83	85.00
		Erection gates, walls, fences or other means of enclosure (not householder); and the construction of car parks, service roads and other means of access to land	Pre application advice		Discretionary	Standard Rated	95.00	3.51%	98.33	118.00
					Meeting	Discretionary	135.83	3.68%	140.83	169.00
					Follow up enquiry	Discretionary	68.33	3.66%	70.83	85.00
		Advertisements	Pre application advice		Discretionary	Standard Rated	95.00	3.51%	98.33	118.00
					Meeting	Discretionary	135.83	3.68%	140.83	169.00
					Follow up enquiry	Discretionary	68.33	3.66%	70.83	85.00
			Pre application advice		Discretionary	Standard Rated	208.33	3.20%	215.00	258.00
					Meeting	Discretionary	108.33	3.85%	112.50	135.00
		Telecommunications Development	Follow up enquiry		Discretionary	Standard Rated	54.17	4.62%	56.67	68.00