

# FULL REPORT

08/07/2025

Appointment of Monitoring  
Officer (interim)

## **FULL COUNCIL 08 JULY 2025**

### **PART I**

#### **Appointment of Interim Monitoring Officer**

##### **1 Summary**

- 1.1 Following the departure of the Monitoring Officer, the Council needs to appoint an officer to fulfil the role. An Urgent Action was undertaken on 9 June 2025 to appoint Kimberley Grout as the Interim Monitoring Officer until Full Council.

##### **2 Recommendation**

- 2.1 That Full Council appoint Kimberley Grout, Assistant Director Corporate, Customer and Community as Interim Monitoring Officer until further notice.

##### **3 Details**

- 3.1 Following the departure of the Monitoring Officer, the Council needs to appoint an officer to fulfil the statutory role. An Urgent Action was undertaken on 9 June 2025 to appoint Kimberley Grout as the Interim Monitoring Officer until Full Council.
- 3.2 Legal, Democratic Services and Elections staff will report to the Assistant Director Corporate, Customer and Community.
- 3.3 Approval is sought to extend the appointment of Kimberley Grout as Interim Monitoring Officer.
- 3.4 The appointment is an appointment of Council and the Monitoring Officer is not required to have a legal qualification. Jonathan Boyle and Ludmilla Iyavoo will remain as Deputy Monitoring Officers.
- 3.5 The appointment will continue until further notice.

##### **4 Legal Implications**

- 4.1 In accordance with section 5 of the Local Government and Housing Act 1989, the Council is legally required to have a statutory role of Monitoring Officer.

##### **5 Financial, Equal Opportunities, Staffing, Environmental, Community Safety, Public Health, Customer Service Centre, Communications and Website, Risk and Health & Safety Implications**

- 5.1 None specific.

Report prepared by: Joanne Wagstaffe, Chief Executive

