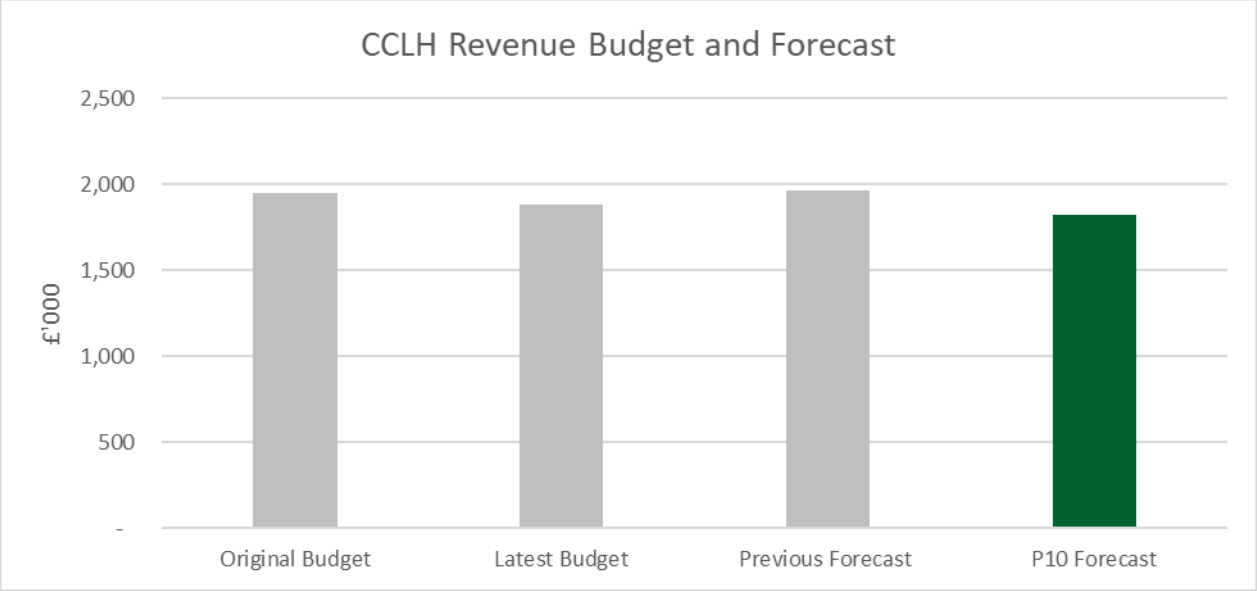
Climate change, Leisure and Housing Committee Detailed Monitoring Report

Overview

1. This appendix sets out the detailed financial monitoring position for budgets within the scope of the Climate Change, Leisure and Housing (CCLH) Committee. The forecast is based on the position as at Period 10 which covers the period from 1 December 2024 to 31 January 2025.

Revenue

2. The previous forecast reported at Period 8 was net expenditure of £1.967m. This was a variation to budget of £0.084m. The latest forecast position at Period 10 is £1.826m. This is a favourable variance of £0.140m. The detailed revenue budgets and MTFP forecast is set out in Annex A.



Service Area	Original Budget £000	Original Budget Plus 2023/24 Carry Forwards £000	Latest Budget £000	Previous Forecast £000	Latest Forecast £000	Variation to Previous Forecast £000	Variation to Latest Budget £000
Housing	423	423	450	449	296	(153)	(154)
Leisure	1,220	1,220	1,043	1,127	1,146	19	104
Sustainability and Climate	309	389	390	390	384	(6)	(6)
Total	**1,952**	**2,033**	**1,883**	**1,967**	**1,826**	**(140)**	**(57)**

3. Annex B sets out the main variations to budget.

Capital Investment Programme

4. The latest capital investment programme for 2024/25 is £3.827m. A variation of £0.112m is reported.

5. Detailed Capital budgets and explanation of key variations are set out in Annex C and Annex D respectively.

Staff Vacancy Monitoring

6. A major risk of non-delivery of service is where key staff leave the Council's employment and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post.

7. The following table sets out the vacancies as at 31 January 2025.

Department	Job Title	Comments	Total
Grounds Maintenance	Grounds Maintenance Operative	Recently advertised	2.00
Housing	Housing Options Officer	Recently advertised	1.00
Total Climate Change, Leisure & Housing			**3.00**

Annex A
CCLH Committee Medium Term Revenue Budget Service

Climate Change, Leisure and Housing

Housing, Public Health and Wellbeing	Original Budget 2024/25	Original Budget Plus 2023/24 Carry Forwards	Latest Budget 2024/25	Previous Forecast 2024/25	Spend to Date	Latest Forecast 2024/25	Variance @ P10	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Housing Services Needs	523,344	523,344	533,533	534,813	609,427	510,145	(24,668)	559,622	582,749	571,140	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements. Grant and Contributions budget of £3,000 not required this financial year
Rent Deposit Guarantee Scheme	5,110	5,110	5,110	2,110	900	2,110	0	5,110	5,110	5,110	Demand led service
Homelessness General Fund	(177,620)	(177,620)	(163,740)	(163,740)	(642,841)	(268,460)	(104,720)	(148,740)	(148,740)	(148,740)	Grant and Contributions budget not required this financial year
Housing Associations	(5,000)	(5,000)	(5,000)	(5,000)	(2,500)	(5,000)	0	(5,000)	(5,000)	(5,000)	Income will be received by year end
Refugees	0	0	0	0	(41,330)	0	0	0	0	0	Transfer to/from reserves at year end
Env Health - Residential Team	77,427	77,427	80,513	80,748	50,682	57,314	(23,434)	85,305	86,518	87,442	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Public Health	0	0	0	0	(20,220)	0	0	0	0	0	Income and Expenditure budgets of £19,250 for the use of Healthy Hub Grant from HCC
Total	**423,261**	**423,261**	**450,416**	**448,931**	**(45,882)**	**296,109**	**(152,822)**	**496,297**	**520,637**	**509,952**	

Leisure	Original Budget 2024/25	Original Budget Plus 2023/24 Carry Forwards	Latest Budget 2024/25	Previous Forecast 2024/25	Spend to Date	Latest Forecast 2024/25	Variance @ P10	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Leavesden Country Park	0	0	0	0	95,760	0	0	0	0	0	S106 funded expenditure will be transferred at year end
Community Arts	11,400	11,400	0	0	0	0	0	0	0	0	Cost Centre no longer used
Watersmeet	26,393	26,393	26,604	26,839	(220,055)	86,809	59,970	47,251	34,788	35,718	Increased budgets required for Gas £14.750 and Electricity £13,700 due to increased supplier costs. Reduction in income of £31,520 due to Daybreak vacating the premises in August 2024
Leavesden Ymca	(35,000)	(35,000)	(35,000)	(35,000)	(38,210)	(35,000)	0	(35,000)	(35,000)	(35,000)	Income is received quarterly.
Oxhey Hall	(3,000)	(3,000)	(3,000)	(3,000)	(3,887)	(3,000)	0	(3,000)	(3,000)	(3,000)	Income is received quarterly.
Museum	(700)	(700)	(700)	(700)	(700)	(700)	0	(700)	(700)	(700)	Budget met
Playing Fields & Open Spaces	93,981	93,981	93,981	127,875	60,897	150,655	22,780	127,450	127,450	127,450	Increased budgets required for Gas £7,160, Electricity £14,550 and Water Rates £1,070 due to increased supplier costs
Play Rangers	56,484	56,484	0	0	(0)	0	0	0	0	0	Cost Centre no longer used
Scotsbridge River Chess Project	0	0	0	0	(113,095)	0	0	0			Income and Expenditure budgets of £3,198 to spend funding from Thames Water
Comm Parks & Sust Project	24,200	24,200	0	0	0	0	0	0	0	0	Cost Centre no longer used
Aquadrome	39,615	39,615	39,615	89,735	(379,415)	80,475	(9,260)	64,615	64,615	64,615	Increased income from back dated rent from the Café at the Aquadrome
The Bury Green Space	0	0	0	0	(76,380)	0	0	0	0	0	Income and Expenditure budgets of £8,100 to spend funding from Affinity Water
Leisure Venues	(509,893)	(509,893)	(709,455)	(709,455)	(614,181)	(709,455)	0	(709,455)	(709,455)	(709,455)	Budget is currently forecast to be spent
Leisure Activities	0	0	120,532	120,532	69,324	100,532	(20,000)	124,507	124,507	124,507	Income and Expenditure budgets of £3,000 to spend funding from Parkinson UK for physical activities project. Budget virement of £2,000 from Hire of Rooms and £8,000 from Equipment, Furniture and Materials to Tees and Landscapes for emergency tree works. Increased income received for Leisure activities and sports promotion of £10,000
Leisure Development	557,807	557,807	648,911	649,376	538,699	655,833	6,457	680,239	694,460	702,264	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Play Development - Play schemes	34,843	34,843	0	0	0	0	0	0	0	0	Cost Centre no longer used
Sports Devel-Sports Projects	48,135	48,135	0	0	0	0	0	0	0	0	Cost Centre no longer used
Leisure & Community Services	36,087	36,087	0	0	0	0	0	0	0	0	Cost Centre no longer used
Grounds Maintenance	840,028	840,028	861,069	861,069	649,532	820,008	(41,061)	877,513	877,513	877,513	Full Repairs & Maintenance budget of £10,000 not required this financial year due to the purchase of newer vehicles. Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Total	**1,220,380**	**1,220,380**	**1,042,557**	**1,127,271**	**(31,712)**	**1,146,157**	**18,886**	**1,173,420**	**1,175,178**	**1,183,912**	

Climate Change, Leisure and Housing Committee Detailed Monitoring Report

Appendix 2

CCLC Committee Medium Term Revenue Budget Service cont.

Sustainability and Climate	Original Budget 2024/25	Original Budget Plus 2023/24 Carry Forwards	Latest Budget 2024/25	Previous Forecast 2024/25	Spend to Date	Latest Forecast 2024/25	Variance @ P10	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Officer Comments
	£	£	£	£	£	£	£	£	£	£	
Energy Efficiency	9,500	23,900	23,900	23,900	23,872	23,900	0	9,500	9,500	9,500	Budget is currently forecast to be spent
Sustainability Projects	78,000	78,000	0	0	0	0	0	0	0	0	Cost Centre no longer used
Climate Change & Sustainability Projects	102,262	149,471	229,409	229,409	(958,835)	229,409	0	207,432	294,965	294,965	Income and expenditure budgets required of £196,859 to Spend Social Housing Decarbonisation Fund Grant
Innovate UK	0	0	0	0	10,249	0	0	0	0	0	Grant claimed retrospectively
Pest Control	12,755	12,755	12,755	12,755	3,813	12,755	0	12,755	12,755	12,755	Budget is currently forecast to be spent
Environmental Maintenance	25,970	25,970	25,970	25,970	42,956	19,775	(6,195)	25,970	25,970	25,970	Reduction in the cost of the Boundary Way service of £4,800. Increased income from fly-tipping of £1,395
Animal Control	64,490	64,490	63,581	63,581	61,587	69,692	6,111	65,829	67,220	67,220	Reduction in income of £3,500 for Other Licences due to the reduction in the number of licences issued. Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.
Cemeteries	(228,193)	(228,193)	(228,193)	(228,193)	(214,993)	(244,243)	(16,050)	(234,233)	(234,233)	(234,233)	Miscellaneous IT Costs budget increase by £15,400 due to the purchase of a new cemetery system and an increase in subscription with the new contract. Increased income received from Tree Planting £1,450, Burial Fees £8,000, Burial Rights Fees £ 16,000, and Memorial Fees £1,000
Trees And Landscapes	243,760	262,914	262,914	262,914	197,200	272,914	10,000	243,580	243,580	243,580	Budget virement from Leisure Activities for emergency tree works
Total	**308,544**	**389,307**	**390,336**	**390,336**	**(834,150)**	**384,202**	**(6,134)**	**330,833**	**419,757**	**419,757**	

Total Climate Change, Leisure and Housing	**1,952,185**	**2,032,948**	**1,883,309**	**1,966,538**	**(911,744)**	**1,826,468**	**(140,070)**	**2,000,550**	**2,115,572**	**2,113,621**	

Annex B
CCLH Committee Explanations of revenue supplementary estimates, variances to be managed and virements reported this Period

Variances to be managed

Climate Change, Leisure and Housing			
Description	**Main Group Heading**	**Details of Outturn Variances to Latest Approved Budget**	**2024/25 £**
Animal Control	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	2,611
	Income	Reduction in income for Other Licences due to the reduction in the number of licences issued	3,500
Environmental Maintenance	Supplies and Services	Reduction in the cost of the Boundary Way service of £4,800	(4,800)
	Income	Increased income from fly-tipping of £1,395	(1,395)
Cemeteries	Supplies and Services	Miscellaneous IT Costs budget increase by £15,400 due to the purchase of a new cemetery system and an increase in subscription with the new contract.	10,400
	Income	Increased income received from Tree Planting £1,450, Burial Fees £8,000, Burial Rights Fees £ 16,000, and Memorial Fees £1,000	(26,450)
Total Sustainability and Climate			**(16,134)**
Description	**Main Group Heading**	**Details of Outturn Variances to Latest Approved Budget**	**2024/25 £**
Watersmeet	Premises	Increased budgets required for Gas £14.750 and Electricity £13,700 due to increased supplier costs	28,450
	Income	Reduction in income of £31,520 due to Daybreak vacating the premises in August 20204	31,520
Playing Fields & Open Spaces	Premises	Increased budgets required for Gas £7,160, Electricity £14,550 and Water Rates £1,070 due to increased supplier costs	22,780
Aquadrome	Income	Increased income from back dated rent from the Café at the Aquadrome	(9,260)
Leisure Activities	Income	Increased income received for Leisure activities and sports promotion of £10,000	(10,000)
Leisure Development	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	6,457
Grounds Maintenance	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(31,061)
	Transport	Full Repairs & Maintenance budget not required this financial year due to the purchase of newer vehicles	(10,000)
Total Leisure			**28,886**
Description	**Main Group Heading**	**Details of Outturn Variances to Latest Approved Budget**	**2024/25 £**
Housing Service Needs	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(21,668)
	Supplies and Services	Grant and Contributions budget not required this financial year	(3,000)
Homelessness General Fund	Income	Increased income received from Nightly lets on Temporary Accommodation	(104,720)
Env Health - Residential Team	Employees	Variance includes revised employee estimates which takes into account vacancies and changes in pay elements.	(23,434)
Total Housing, Public Health and Wellbeing			**(152,822)**
Total Climate Change, Leisure and Housing			**(140,070)**

Virements

Climate Change, Leisure and Housing			
Description	**Main Group Heading**	**Details of Outturn Variances to Latest Approved Budget**	**2024/25 £**
Public Health	Supplies and Services	To spend Health Hub Grant from HCC	19,250
	Income	Receipt of Healthy Hub Grant from HCC	(19,250)
Total Housing, Public Health and Wellbeing			**0**
Description	**Main Group Heading**	**Details of Outturn Variances to Latest Approved Budget**	**2024/25 £**
Scotsbridge River Chess Project	Supplies and Services	To Spend funding from Thames Water	3,198
	Income	Receipt of funding from Thames Water	(3,198)
The Bury Green Space	Supplies and Services	To spend funding from Affinity Water	8,100
	Income	Receipt of funding from Affinity Water	(8,100)
Leisure Activities	Premises	Budget virement from Hire of Rooms to Trees and Landscapes for emergency tree works	(2,000)
	Supplies and Services	To Spend funding from Parkinson uk for Physical Activity Project	3,000
		Budget virement from Equipment, Furniture and Materials to Trees and Landscapes for emergency tree works	(8,000)
	Income	Receipt of funding from Parkinson uk for Physical Activity Project	(3,000)
Total Leisure			**(10,000)**
Description	**Main Group Heading**	**Details of Outturn Variances to Latest Approved Budget**	**2024/25 £**
Corporate Climate Change	Supplies and Services	To Spend Social Housing Decarbonisation Fund Grant	196,859
	Income	Receipt of Social Housing Decarbonisation Fund Grant	(196,859)
Trees & Landscapes	Premises	Budget virement from Leisure Activities for emergency tree works	2,000
		Budget virement from Leisure Activities for emergency tree works	8,000
Total Sustainability and Climate			**10,000**
Total Climate Change, Leisure and community			**0**

Annex C
CCLH Medium term capital investment programme

Climate Change, Leisure & Housing													
Housing, Public Health & Wellbeing	**Original Budget 2024/25 £**	**Original Budgets Plus 2023/24 Rephasing £**	**Latest Budget 2024/25 £**	**P10 Spend To Date £**	**Forecast Outturn 2024/25 £**	**Variance £**	**Latest Budget 2025/26 £**	**Proposed 2025/26 £**	**Latest Budget 2026/27 £**	**Proposed 2026/27 £**	**Latest Budget 2027/28 £**	**Proposed 2027/28 £**	**Comments**
Disabled Facilities Grant	586,000	790,474	790,474	552,759	790,474	0	586,000	586,000	586,000	586,000	586,000	586,000	Budget is currently forecast to be spent
Home Repairs Assistance	2,000	2,000	0	0	0	0	2,000	2,000	2,000	2,000	2,000	2,000	Demand led service. No applications expected this financial year
Sub-total Housing, Public Health & Wellbein	**588,000**	**792,474**	**790,474**	**552,759**	**790,474**	**0**	**588,000**	**588,000**	**588,000**	**588,000**	**588,000**	**588,000**	
Leisure	**Original Budget 2024/25 £**	**Original Budgets Plus 2023/24 Rephasing £**	**Latest Budget 2024/25 £**	**P10 Spend To Date £**	**Forecast Outturn 2024/25 £**	**Variance £**	**Latest Budget 2025/26 £**	**Proposed 2025/26 £**	**Latest Budget 2026/27 £**	**Proposed 2026/27 £**	**Latest Budget 2027/28 £**	**Proposed 2027/28 £**	**Comments**
Aquadrome Bridge Replacement	320,524	320,524	1,137,755	100,231	1,137,755	0	0	0	0	0	0	0	Works progressing - phased payments will be made. May complete in 2025/26
Leavesden Country Park Gate	0	164,889	164,889	150,356	210,086	45,197	0	0	0	0	0	0	Use of S106 monies required for Leavesden Country Park Entrance as approved at P&R on the 11 November 2024
Watersmeet Electrical	144,100	144,100	144,100	5,658	144,100	0	0	0	0	0	0	0	Tender to be processed before year end
Watersmeet Fire Doors	0	0	0	0	0	0	75,400	75,400	0	0	0	0	
Scotsbridge-Chess Habitat	8,190	8,190	8,190	0	8,190	0	0	0	0	0	0	0	Budget is currently forecast to be spent
Open Space Access Improvements	60,000	95,946	95,946	27,539	102,946	7,000	60,000	60,000	60,000	60,000	60,000	60,000	Budget virement from Capital Grants & Loans Capital budget as approved at GPSCS&I on 15 October 2024
Improve Play Area-Future Schemes	120,000	132,650	197,800	64,370	197,800	0	120,000	120,000	120,000	120,000	120,000	120,000	Budget is currently forecast to be spent
Aquadrome-Whole Life Costing	11,000	15,020	15,020	0	15,020	0	11,000	11,000	11,000	11,000	11,000	11,000	Budget is currently forecast to be spent
Replacement Ground Maintenance Vehicles	804,000	804,000	830,318	586,071	673,518	(156,800)	540,000	696,800	540,000	540,000	540,000	540,000	Rephase from 2024/25 to 2025/26 for vehicle purchases
Watersmeet-Whole Life Costing	20,000	20,000	20,000	2,781	20,000	0	20,000	20,000	20,000	20,000	20,000	20,000	Budget is currently forecast to be spent
Pavilions-Whole Life Costing	11,000	16,668	16,668	14,684	16,668	0	11,000	11,000	11,000	11,000	11,000	11,000	Budget is currently forecast to be spent
William Penn Leisure Centre Solar Panels	0	0	150,096	150,096	150,096	0	0	0	0	0	0	0	Budget is currently forecast to be spent
Fearney Mead Play Area	0	50,000	17,245	17,245	17,245	0	0	0	0	0	0	0	Project complete
Lincoln Drive Play Area	0	50,000	17,605	17,605	17,605	0	0	0	0	0	0	0	Project complete
Sub-total Leisure	**1,498,814**	**1,821,987**	**2,815,632**	**1,136,636**	**2,711,029**	**(104,603)**	**837,400**	**994,200**	**762,000**	**762,000**	**762,000**	**762,000**	
Sustainability & Climate	**Original Budget 2024/25 £**	**Original Budgets Plus 2023/24 Rephasing £**	**Latest Budget 2024/25 £**	**P10 Spend To Date £**	**Forecast Outturn 2024/25 £**	**Variance £**	**Latest Budget 2025/26 £**	**Proposed 2025/26 £**	**Latest Budget 2026/27 £**	**Proposed 2026/27 £**	**Latest Budget 2027/28 £**	**Proposed 2027/28 £**	**Comments**
Cemetery-Whole Life Costing	5,000	9,830	9,830	0	2,488	(7,342)	65,000	72,342	5,000	5,000	5,000	5,000	Rephased into 2025/26 for works at Woodcock Hill in Spring 2025
Sustainability Schemes	0	0	0	0	0	0	500,000	500,000	500,000	500,000	500,000	500,000	
UK Shared Prosperity	0	0	210,852	0	210,852	0	0	0	0	0	0	0	Procurement has taken place and contracts issued
Sub-total Sustainability & Climate	**5,000**	**9,830**	**220,682**	**0**	**213,340**	**(7,342)**	**565,000**	**572,342**	**505,000**	**505,000**	**505,000**	**505,000**	
Total Climate Change, Leisure & Housing	**2,091,814**	**2,624,291**	**3,826,788**	**1,689,395**	**3,714,843**	**(111,945)**	**1,990,400**	**2,154,542**	**1,855,000**	**1,855,000**	**1,855,000**	**1,855,000**	

Annex D

CCLH Explanations of capital variances reported this Period

Description	Details of Outturn Variances to Latest Approved Budget	2024/25 £	2025/26 £	2026/27 £	2027/28 £
Climate Change, Leisure & Housing					
Leavesden Country Park Gate	Use of S106 monies required for Leavesden Country Park Entrance as approved at P&R on the 11 November 2024	45,197	0	0	0
Open Space Access Improvements	Budget virement from Capital Grants & Loans Capital budget as approved at GPSCS&I on 15 October 2024	7,000	0	0	0
Replacement Ground Maintenance Vehicles	Rephase from 2024/25 to 2025/26 for vehicle purchases	(156,800)	156,800	0	0
Cemetery-Whole Life Costing	Rephased into 2025/26 for works at Woodcock Hill in Spring 2025	(7,342)	7,342	0	0
Total Climate Change, Leisure & Housing		**(111,945)**	**164,142**	**0**	**0**