

Three Rivers Fees and Charges Schedule - Discretionary and Locally Set from From 1 April 2025

Service Area	Name of Fee or Charge	Description of Fee or Charge	Statutory or Discretionary	VAT	Current Charge EXC VAT 2024/25 £	Increase	Proposed charge 25/26 EXC VAT £	Proposed charge 25/26 INC VAT £	Additional Description / Information	
Licensing	Drivers	New Private Hire & Hackney Carriage Driver Licence	1 year	Discretionary	Non Business	194.00	2.58%	199.00	199.00	Statutory consultation required for a number of the licensing fees.
			2 year	Discretionary	Non Business	392.00	2.55%	402.00	402.00	
			3 year	Discretionary	Non Business	505.00	2.57%	518.00	518.00	
	Private Hire & Hackney Carriage Driver Renewal	1 year	Discretionary	Non Business	173.00	2.89%	178.00	178.00		
		2 year	Discretionary	Non Business	375.00	2.67%	385.00	385.00		
		3 year	Discretionary	Non Business	465.00	2.58%	477.00	477.00		
	Dual Driver	1 year	Discretionary	Non Business	226.00	2.65%	232.00	232.00		
		3 year	Discretionary	Non Business	597.00	2.51%	612.00	612.00		
	Dual Driver Renewal	1 year	Discretionary	Non Business	221.00	2.71%	227.00	227.00		
		3 year	Discretionary	Non Business	582.00	2.58%	597.00	597.00		
	Replacement Driver Licence		Discretionary	Non Business	13.00	7.69%	14.00	14.00		
	Replacement platform title small (PH) and size 4 (HC)		Small (PH)	Discretionary	Non Business			4.00	4.00	New fees proposed
			Size 4 (H)	Discretionary	Non Business			6.00	6.00	New fees proposed
	Plate release key for plates		Discretionary	Non Business				2.00	2.00	New fee proposed
	Replacement Badge		Discretionary	Non Business	25.00	4.00%	26.00	26.00		
	Enhanced Disclosure and Barring Service Certificate			Non Business	52.60	0.00%	52.60	52.60	This fee is cost recovery and is paid to another supplier. The provider is increasing fees from 2 December so any new fee can be confirmed then.	
	Change of Address/ Details		Discretionary	Non Business	31.00	3.23%	32.00	32.00		
Knowledge Test - 2nd to 5th attempt		Discretionary	Non Business	19.00	5.26%	20.00	20.00			

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Licensing	Vehicles	Private Hire & Hackney Carriage New Vehicle	Discretionary	Non Business	221.00	2.71%	227.00	227.00		
		Renewal Vehicle Licence	Discretionary	Non Business	185.00	2.70%	190.00	190.00		
		Change of Licence Holder	Discretionary	Non Business	54.00	3.70%	56.00	56.00		
		Change of Vehicle	Discretionary	Non Business	78.00	2.56%	80.00	80.00		
		Cherished Plate		Non Business	45.00	4.44%	47.00	47.00		
		Internal Plate Holder Replacement	Discretionary	Non Business	3.00	33.33%	4.00	4.00		
		Replacement External Plate	Discretionary	Non Business	32.00	3.13%	33.00	33.00		
		Replacement Internal Plate	Discretionary	Non Business	19.00	5.26%	20.00	20.00		
		Replacement Plate and Licence	Discretionary	Non Business	45.00	4.44%	47.00	47.00		
		Replacement Paper Licence	Discretionary	Non Business	13.00	7.69%	14.00	14.00		
		Replacement Bracket	Discretionary	Non Business	27.00	3.70%	28.00	28.00	Cost recovery	
		Pins for bracket		Non Business	1.00	100.00%	2.00	2.00		
		No Smoking Sign		Non Business	1.00	100.00%	2.00	2.00		
		Door Stickers	Discretionary	Non Business	7.00	14.29%	8.00	8.00		
		Platform including yellow security button		Non Business	7.00	14.29%	8.00	8.00		
		Advertising	Discretionary	Non Business	31.00	3.23%	32.00	32.00		
		Change of Address/ Details	Discretionary	Non Business	31.00	3.23%	32.00	32.00		
		Exemption	Discretionary	Non Business	78.00	2.56%	80.00	80.00		
		Private Hire Operator	Operator Licence - 1 Vehicle	5 year	Discretionary	Non Business	1,167.00	2.57%	1,197.00	1,197.00
	1 year			Discretionary	Non Business	234.00	2.56%	240.00	240.00	
	Operator Licence - 2-4 Vehicles		5 year	Discretionary	Non Business	1,535.00	2.54%	1,574.00	1,574.00	
			1 year	Discretionary	Non Business	308.00	2.60%	316.00	316.00	
	Operator Licence - 5-10 Vehicles		5 year	Discretionary	Non Business	2,086.00	2.54%	2,139.00	2,139.00	
			1 year	Discretionary	Non Business	418.00	2.63%	429.00	429.00	
	Operator Licence - 11+ Vehicles		5 year	Discretionary	Non Business	2,177.00	2.53%	2,232.00	2,232.00	
			1 year	Discretionary	Non Business	435.00	2.53%	446.00	446.00	
	Private Hire Operator Replacement Licence		Discretionary	Non Business	13.00	7.69%	14.00	14.00		
Knowledge Test			Non Business	19.00	5.26%	20.00	20.00			
Change of Address/ Details	Discretionary	Non Business	31.00	3.23%	32.00	32.00				
Replacement Paper Licence	Discretionary	Non Business	13.00	7.69%	14.00	14.00				

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Licensing	Scrap Metal	Scrap Metal Licence Site 3yrs	Discretionary	Non Business	927.00	5.07%	974.00	974.00	
		Renewal of Scrap Metal Site Licence	Discretionary	Non Business	908.00	5.07%	954.00	954.00	
		Additional Site Licence	Discretionary	Non Business	598.00	5.02%	628.00	628.00	
		Scrap Metal Collectors Licence	Discretionary	Non Business	356.00	5.06%	374.00	374.00	
		Scrap Metal Collectors Renewal	Discretionary	Non Business	330.00	5.15%	347.00	347.00	
		Application to Vary Scrap Metal Licence	Discretionary	Non Business	192.00	5.21%	202.00	202.00	
		Change of Licencee Details	Discretionary	Non Business	19.00	5.26%	20.00	20.00	
		Change of Licenced Sites	Discretionary	Non Business	192.00	5.21%	202.00	202.00	
		Change of Site Manager	Discretionary	Non Business	19.00	5.26%	20.00	20.00	
		Collectors of Site Licence	Discretionary	Non Business	927.00	5.07%	974.00	974.00	
	Sexual Entertainment	Sexual Entertainment Venue	Discretionary	Non Business	987.00	5.07%	1,037.00	1,037.00	
		Fee on Grant of a Licence	Discretionary	Non Business	360.00	5.00%	378.00	378.00	
		Renewal of Sexual Entertainment Venue Licence	Discretionary	Non Business	981.00	5.10%	1,031.00	1,031.00	
		Major Variation of Sexual Entertainment Venue	Discretionary	Non Business	240.00	5.00%	252.00	252.00	At officers discretion
		Minor Variation of Sexual Entertainment Venue	Discretionary	Non Business	97.00	5.15%	102.00	102.00	At officers discretion
	Street Trading	Street Trading	Discretionary	Non Business	266.00	2.63%	273.00	273.00	Fees introduced February 2024.
		Occasional Street Trading Consent	Discretionary	Non Business	68.00	2.94%	70.00	70.00	
		One Off Street Trading Consent	Discretionary	Non Business	30.00	3.33%	31.00	31.00	
		Renewal of Consent Fee	Discretionary	Non Business	243.00	2.88%	250.00	250.00	
		Special Treatment	Premises Registration			214.00	2.80%	220.00	220.00
	Operator Registration			68.00	2.94%	70.00	70.00		

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Licensing	Pavement Licences	Pavement Licence			500.00	0.00%	500.00	500.00	New fees agreed March 2024
		Renewal Fee			350.00	0.00%	350.00	350.00	
	Hynotism licensing fee	Hynotism Event fee for practitioners in a non-licensed premises	Discretionary				50.00	50.00	Statutory Fee although amount discretionary.
	Pre application advice charging for premises and club premises licences	Per enquiry	Discretionary				75.00	75.00	New fee/process: This is an hourly rate.
	Gambling	Small lottery change of officer					15.00	15.00	New fee proposed
	Street Trading	Replacement licence (due to loss/theft)					15.00	15.00	New fee proposed