

# CLIMATE CHANGE AND LEISURE COMMITTEE

## NOTICE AND AGENDA

For a meeting to be held on Wednesday, 2 July 2025 at 7.30 pm at Penn Chamber, Three Rivers House, Rickmansworth, WD3 1RL.

Members of the Climate Change and Leisure Committee:-

Councillors:

Chris Lloyd (Co-Chair)  
Jon Tankard (Co-Chair)  
Raj Khiroya  
Joan King  
Abbas Merali

Reena Ranger  
Mike Sims  
Tom Smith  
Cheryl Stungo

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*Joanne Wagstaffe, Chief Executive  
Tuesday, 24 June 2025*

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES**

(Pages 5 - 12)

To confirm, as being a correct record, the minutes of the Climate Change, Leisure and Housing Committee, held on 12 March 2025, and for them to be signed by the Chair.

**3. NOTICE OF OTHER BUSINESS**

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

**4. DECLARATIONS OF INTEREST**

To receive any declarations of interest.

**5. LEISURE FACILITIES MANAGEMENT ANNUAL REPORT**

(Pages 13 - 36)

Appendix A details the annual report from April 2024 – March 2025 from the council's leisure facilities management contractor, Sports and Leisure Management (SLM). The annual report shares a reflection on the previous 12 months'

work and outlines the work programme for the coming year.

Recommendation

- i. That the 12-month work plan presented by Sports and Leisure Management is noted.
- ii. That the 12-month work plan presented by Sports and Leisure Management be made available as part of the minutes of the meeting.

**6. CROXLEY COMMON MOOR MANAGEMENT PLAN 2025-2030** (Pages 37 - 140)

A new five-year management plan has been developed for Croxley Common Moor in Croxley Green. The new plan contains management actions over the next five years from financial year 2025/26 until 2029/30. The detailed actions relate to habitat management, scrub management, wildlife surveys for biodiversity and improvements to public access and signage.

Recommendation

That the Climate Change & Leisure Committee:

- i. Adopt the new five year Management Plan for Croxley Common Moor.
- ii. Give delegated authority to the Director of Finance to enter into a contract or funding agreement above the value of £25,000, subject to securing external funding to facilitate works to support the implementation of the Management Plans.
- iii. That public access to the report be immediate.

**7. WITHEY BEDS MANAGEMENT PLAN** (Pages 141 - 222)

A new ten-year management plan has been developed for The Withey Beds in Rickmansworth. The new plan contains management actions over the next ten years from financial year April 2025 until March 2035. The detailed actions relate to habitats and wildlife improvements for biodiversity, management of the wet woodland and a requirement for external funding in order to replace a smaller section of the current boardwalk.

Recommendation

That the Climate Change and Leisure Committee:

- i. Adopt the new ten-year Management Plan for The Withey Beds.
- ii. Give delegated authority to the Director of Finance to enter into a contract or funding agreement above the value of £25,000, subject to securing external funding to facilitate works to support the implementation of the Management Plans.

## **8. HERTFORDSHIRE RETROFIT STRATEGY**

(Pages 223 - 316)

This report seeks approval of the Hertfordshire Local Retrofit Strategy (Appendix 2), which will formalise a structured approach to retrofit coordination, funding applications, and project delivery in alignment with the Commitment to Retrofit (Appendix 1), endorsed by a majority of members of the Hertfordshire Climate Change and Sustainability Partnership (HCCSP) on 27<sup>th</sup> March 2025.

Recommendation

That Members agree to:

- i. To approve TRDC formally endorsing and adopting the Hertfordshire Retrofit Commitment (Appendix 1) and Strategy (appendix 2) to facilitate knowledge-sharing, capacity-building, and funding collaboration across local authorities and other key stakeholders in Hertfordshire.
- ii. To note the development of the action plan within the Strategy, which will be refined through multi-agency collaboration to establish a robust, long-term delivery model.
- iii. To note that officer time may be required to support the development of the Hertfordshire Retrofit body and the Action Plan.

## **9. South Oxhey Leisure Centre Solar Panels Business Case**

(Pages 317 - 358)

This report proposes that rooftop solar PV is installed at South Oxhey Leisure Centre, funded by council capital budget and repaid through a Power Purchase Agreement<sup>1</sup> with Sports and Leisure Management Ltd (SLM).

This report recommends that the Outline Business Case (OBC) is recommended to Policy & Resources Committee.

This report provides background context and a high-level overview of the OBC, which can be found in Appendix 1.

Recommendation

That:

- i. The Climate Change and Leisure Committee recommend officers seek contractor quotations and then recommend the OBC to the Policy & Resources Committee.

## **10. WORK PROGRAMME**

(Pages 359 - 362)

To receive the Committee's Work programme.

## **11. OTHER BUSINESS - if approved under item 3 above**

## **12. EXCLUSION OF PRESS AND PUBLIC**

If the Committee wishes to consider the remaining item in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 3 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

**General Enquiries: Please contact the Committee Team at**  
[committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)

The Council welcomes contributions from members of the public on agenda items at the Climate Change and Leisure Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 7pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to arrive from 7pm.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part I business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Legislation and the laws of libel and defamation.

The meeting may be livestreamed and an audio recording of the meeting will be made.